



Directorate of Distance Education University of Kashmir (A+)

Naseem Bagh, Hazratbal, Srinager-190006

examination@ddeku.edu.in

www.ddeku.edu.in

No. F(PG Diploma/dip/cck) DDE/KU/2020/52

Dated: 22-07-2020

Guidelines for Online Examination

(For PG Diploma, Diploma and Certificate Course Batch 2018 and Backlog candidates enrolled through Directorate of Distance Education)

In view of COVID-19 outbreak and implementing the Standard Operating Procedures (SOP's) issued by Ministry of Human Resource Development (MHRD), Govt. of India vide No.F16-16/2020-UIA, dated 6th July 2020 and UGC guidelines for conducting examinations dated 29/04/2020 and revised guidelines titled “**UGC Revised Guidelines on Examinations and Academic Calendar for Universities in view of COVID-19 Pandemic**”, dated 6th July 2020, the University of Kashmir in adherence to these guidelines framed a comprehensive guideline titled “**Mode and Method of Examination, Guideline-2020**” wherein all the departments of university are entrusted to conduct the external examinations in general and terminal/end semester examinations in particular in order to save the carrier of thousands of students. After threadbare discussion, the Departmental Committee of Directorate of Distance Education at its meeting held on 8th June, 2020, unanimously decided to conduct the pending and due examination of MA/ M. Sc. / M. Com, / PG Diplomas/ Diploma/ Certificate Courses / backlog/ mercy chance/ division improvement candidates through online mode in adherence to the SOP's issued from time to time.

Presently this Directorate has initiated to conduct the examination of **PG Diplomas, Diploma and Certificate Course** of Batch-2018 and backlog candidates through **ONLINE**, and date sheet to this effect is issued on 22/07/2020. Hence, the following guidelines have been drafted in consonance with UGC Guidelines and candidates are advised to read and make them understand properly:

1. There shall be online examination in which only those **PG Diplomas, Diploma and Certificate Course** of Batch-2018 and backlog candidates can participate who have submitted their examination forms and deposited prescribed fee.
2. The Internal Assessment Tests of these programs stands conducted and thus awaited external examination shall be conducted online.
3. Pattern of Question Paper to be asked shall be based on Multiple Choice Question's (MCQ's) wherein a candidate shall be required to tick the most appropriate one.
4. Time duration shall be one hour for each course, however it shall be forty-five minutes for the courses of PGDCA and PGDWD programmes.
5. The number of MCQ's to be asked shall be 40 for all courses however it shall be 25 and 20 for PGDCA and PGDWD programmes respectively.
6. Examinees shall be required to honor the secrecy and sanctity of examination at all stages.
7. The request of missed candidates for examination can be entertained only after ascertaining the genuineness of cases.

sd/-

Director

Prof. Tariq A. Chishti