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DIRECTORATE OF DISTANCE EDUCATION UNIVERSITY OF KASHMIR

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No: _____

Dated: _____

Instructions for Practice of Teaching, B.Ed Batch-2017 (3rd and 4th Semester)

1. Students are advised to constitute a group of minimum 05 and maximum ten students and choose their group representative as per their choice.
2. Once, group is constituted, students are advised to download the teaching practice form from the official website of DDE and fill up it carefully.
3. Every group is advised to choose their school (Middle School or High School) as per their convenience and feasibility and get consent letter from the Headmaster / Principal regarding the conduct of POT in their School.
4. Group representative are advised to submit the POT form along with consent letter with the concerned Dealing Assistant at DDE, Headquarter by or before **20th March, 2020**, soon after winter vacations.
5. The teaching practice shall be conducted for 20 working days and during this period of time; each student has to undergo the teaching practice as per the prescribed syllabi.
6. **The Headmasters/Principals shall be paid honorarium as per the approved rates of the University for the Supervision of POT.**
7. Group representative has to collect the relevant material of POT from the Directorate once the dates will be notified.
8. Group representative is responsible for overall coordination of his/her team members.
9. Change of school is not allowed without written permission of the Director, DDE, once choice of school is submitted by the group/student.
10. For any clarification, please contact the concerned programme coordinator.

Prof. T.A. Chasti
Director