



UNIVERSITY OF KASHMIR
Directorate of Distance Education
University Campus, Hazratbal

No:F(Duty Roster-COVID)DDE/KU

Dated: 18-05-2020

ORDER

In view of Circular issued by the Registrar, University of Kashmir with regarding to opening of University with 30% staff strength, the following duty roster will be followed initially for a period of one month:

Sr. No	Name of the Official & Designation M/s	Day	Day
01	Abdul Hameed Bhat, Urdu Typist	Monday	Thursday
02	Mohammad Arshad Khan, JPA	Tuesday	Friday
03	Shafiq Yaseen, SA	Wednesday	Saturday
04	Abdul Raheem Rather, SA	Monday	Thursday
05	Mohammad Muzaffar War, SA	Tuesday	Friday
06	Shazia Gulzar, SA	Wednesday	Saturday
07	Ghulam Ahmad Magray, SA	Monday	Thursday
08	Javid Ahmad Zahid, JA	Tuesday	Friday
09	Mushtaq Ahmad Sheikh, JA	Wednesday	Saturday
10	Abdul Rashid Ganai, AXO	Monday	Thursday
11	Zahoor Ahmad Basu, Class IV	Tuesday	Friday
12	Manzoor ahmad Shiekh, Cook	Wednesday	Saturday
13	Muzaffar Ahmad Mir, Class IV	Monday	Thursday
14	Yasmeen Pathan, Lab Attendent	Tuesday	Friday
15	Riyaz Ahmad Khan, Helper	Wednesday	Saturday
16	Mahrux Zaheen, Helper	Monday	Thursday
17	Syedda Jalali, Helper	Tuesday	Friday
18	Yasmeen Nabi, Helper	Wednesday	Saturday
19	Foziya Yousuf, Helper	Monday	Thursday
20	Naziya Tabasum, Helper	Tuesday	Friday
21	Tauseef Ahmad, Helper	Wednesday	Saturday
22	Mushtaq Ahmad Khan, Helper	Monday	Thursday
23	Faisal Amin Shah, Helper	Tuesday	Friday
24	Irfan Rasool, Helper	Wednesday	Saturday
25	Mudasir Ahmad, Helper	Monday	Thursday
26	Neelofar Farooq, Helper	Tuesday	Friday
27	Sumaira Yousuf, Helper	Wednesday	Saturday
28	Aaqib Ahmad Wani, Helper	Monday	Thursday
29	Qazi Nusrat, Helper	Tuesday	Friday

Contd.

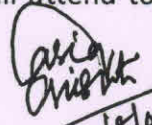


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Sr. No	Name of the Official & Designation M/s	Day	Day
30	Rafiq Ahmad Dar, Helper	Monday	Thursday
31	Nazir Ahmad Lone, Helper	Tuesday	Friday
32	Javeed Ahmad Mir, Helper	Wednesday	Saturday
33	Manzoor Ahmad Allie	Monday	Thursday
34	Mohammad Maqbool Mir	Tuesday	Friday

Moreover, the Assistant Registrar shall be attending the office on every Monday, Wednesday & Friday while as the Section officer will attend to his duties on every Tuesday, Thursday and Saturday.


18/05/20
Prof. Tariq A. Chishti
Director

Copy to:

- Assistant Registrar – DDE for information and necessary action;
- Incharge IT – DDE for uploading on DDE website;
- Section Officer – DDE. He shall ensure that all the officials are intimated regarding the above;
- PA to Registrar for information of the Registrar;
- All concerned.