

# Directorate of Distance Education<sup>1</sup>

## University of Kashmir, Hazratbal, Srinagar.



Record note of the CIQA committee meeting to discuss some important issues under the chairmanship of Prof. Tariq Ahmad Chishti – Director DDE, on 24-09-2020 in the office chamber of Director – DDE.

Following were present:

- Dr. Habibullah Shah
- Mr. Kh. Mohammad Shafi
- Dr. Aneeda Jan
- Dr. Syed Ishfaq Ahmad
- Mr. Manzoor Ahmad –Assistant Registrar

At the outset the Director welcomed all the present members and the items came up for discussion and subsequent resolution:

**Item no. 1: Identification of key areas in which institution should maintain quality:**

**Resolution:**

After threadbare discussion Committee came up with the identification of following key areas:

1. **Technology:** Relying heavily on technology, it is important for Distance Education to ensure that the technology being used is reliable, user-friendly, and accessible to all students.
2. **Faculty Development:** For online delivery of Education, faculty members need to be trained and equipped with the necessary skills viz: training in online teaching methods, course design, and technology use.
3. **Course Design:** Courses in distance education should be framed by considering specific challenges of online learning like: providing clear learning objectives, interactive elements, and opportunities for student engagement.
4. **Student Support:** For required additional support on part of Distance Students resources such as online tutoring, academic advising, and counseling can help a lot.

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5. **Assessment and Evaluation:** For determining student learning and progress, development of reliable and valid assessments and evaluation methods is crucial.
6. **Accessibility:** Ensuring that distance education materials and technologies are accessible to all students, including those with disabilities, is essential for maintaining quality.
7. **Collaboration and Community:** Creating opportunities for different interactions viz: student-student and student-faculty interaction and collaboration, creation of opportunities can help foster a sense of community and support student learning.

**Item No.2: To review whether the process associated with programmes offered by the Directorate are at par with same programmes offered in conventional mode by the University.**

**Resolution:**

The Committee found the process of offering programmes in both modes same as the eligibility, syllabus, statues, duration, examination pattern, etc. are same.

**Item No. 3: To suggest measures to authorities of university for qualitative improvement of programmes offered at the Directorate:**

**Resolution:**

The committee came up with following suggestions:

1. To provide in-house online proctored mode facility for conducting online examination.
2. To procure Learning Management System for offering learning in blended mode.

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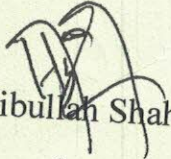


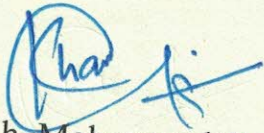
Directorate of Distance Education <sup>3</sup>  
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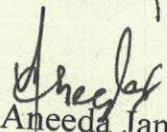
Item No.4: To review the status of previous committee recommendations:


Resolution:

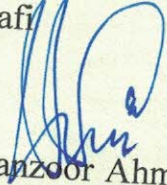
The committee found that many coordinator-student meets, and meeting of study material review committee has been held on the recommendations of previous CIQA meetings.

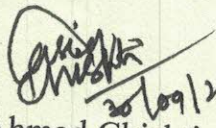
  
Dr. Habibullah Shah

  
Mr. Kh. Mohammad Shafi

  
Dr. Aneeda Jan

  
Dr. Syed Ishfaq Ahmad


  
Mr. Manzoor Ahmad (AR).

  
Prof. Tariq Ahmad Chishti  
Director

Submitted to the Dean School of Open Learning for Approval.

  
Director 30/09/20

Approved as proposed.

  
Dean School of Open Learning