

HEI ID: HEI-U-0196

Name of HEI: University of Kashmir

Type of HEI: State (Dual)

Annual Report

OF

CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

PROGRAMMES UNDER

OPEN AND DISTANCE LEARNING MODE

2024

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Part – I: General Information

1.1 Date of notification of the Centre(attach a copy of the notification):

Upload PDF

1.2 Details of Director, CIQA

- Name : Showkat Ahmad Shah
- Qualification: PhD
- Appointment Letter and Joining Report: [View](#)

1.3 Details of CIQA Committee:

a. Composition as per Regulations

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S. N o .	Designation	Nomination a s	Name and Qualification	Specializ a tion	Date of Nomination in CIQA Committee
a.	Vice Chancellor of the University	Chairperson	Prof Neelofar Khan Vice-Chancellor University of Kashmir Srinagar	Home Science and Extension Education Human Development	From the date of issuance of formal order 01-06-2023 View
b.	Three Senior teachers of HEI or	Member 1	Prof. Aneesa Shafi Department of Sociology University of Kashmir +91 9419007004 +91 7006306631	Gender Studies - Sociological Theory - Tribes and Question of Marginality - Sociology of Development	01-06-2023 View
		Member 2	Prof Tariq Ahmed Cheshti Directorate of Distance Education University of Kashmir Srinagar 9419033346	Functio nal Analysi s	01-06-2023 View

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	Head of three Departments or School of Studies From which programme is being offered in ODL and Online mode	Member 3	Dr. Nazir Ahmed Nazir Dean, School of Business Studies nahmed@uok.edu.in 09419426408	Human Resource Management, Organizational Behavior, Strategic Management	01-06-2023 View
c.		Member 4	Prof. Mahmood Ahmed Khan Department of Education University of Kashmir Srinagar drmahmood1962@yahoo.co.in drmahmood@uok.edu.in Mobile No.: +919419075938	Psychological Foundations of education Guidance and Counseling	01-06-2023 View
		Member 5	Dr. Shariefuddin Pirzada Professor Department of Mathematics, University of Kashmir pirzadasd@kashmiruniversity.ac.in sdpirzada@yahoo.co.in	Combinatorics, Graph Theory, Theoretical Computer Science, Algebra	01-06-2023 View
		Member 6	Prof. Bashir Ahmed Joo Department of Management Studies School of Business Studies University of Kashmir Srinagar drkamagarbashirahmad@uok.edu.in 9797063383	Banking, Accounting and Finance Corporate Tax Planning and Management	

d.	Two Extern al Experts of ODL and/or Onlin e Education	Member 7	Prof. CRK Murthy Staff Training and Research Institute of Distance Education (STRIDE) IGNOU, Maidan Garhi, New Delhi- 110068 email:	Distance Education and Online learning	01-06-2023 View
			crkmurthy@ignou.ac.in Mobile No. 9868888040		01-06-2023 View
		Member 8	Prof Arbind Kumar Jha School of Education Indira Gandhi National Open University New Delhi - 110068 Contacts: +91 8055801199 and 9805701199 E- mail(Personal): profjha69@gmail.com E- mail(Official): akjha@ignou.ac.in Web:	Education Distance Measurement and Assessment in Education; Research in Education; Qualitative Research for Education and Fundamentals of Educational Psychology.	01-06-2023 View
			http://www.bbau.ac.in/new/dept/edu/CVArbind%20Kumar%20Jha.pdf		

e.	Officials from departments of HEI	Member 9 Administration	Prof. Nisar Ahmad Mir Registrar: University of Kashmir	Sociology	01-06-2023 View
f		Finance	Mr Bashir Ahmad Haji (KAS), Director, Finance, University of Kashmir	Civil Services (KAS)	01-06-2023 View
g	Director, CIQA	Member Secretary	Prof Showkat Ahmad Shah Director, CDOE	Psychology	01-06-2023 View

b. Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N)

If No, reason thereof

1.4 Number of meetings held and its approval:

a. No. of meetings held every year:

b. Meeting details:

Meetings	Date- Month- Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting 1	06-05-2024	No	View	View

1.5 Number of programmes started at Certificate level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:

From <Month, Year> academic session:

From <Month, Year> academic session:

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Sr. No	Name of the Department	Certificate Title	Duration (months)	No. of Credits	Admission Eligibility	Fees (Rs.)	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/Trans-gender)			
									M	F	TG	Total
1	Centre for Distance and Online	Certificate Course in	6 months	NA	10th having secured 40%	3000	19-07-2012	0	04	03		07

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	education	Kashmir (CERT KR)			Marks							
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Not for Private University*Note: Mention details separately for <Month, Year>academic session, as applicable, as above.****1.1 Number of programmes started at Diploma level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:**

From <Month, Year> academic session:

Sr. No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fees (Rs.)	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction */Off Campus	Number of students admitted (Male/Female/Trans-gender)			
									M	F	TG	Total
1.	Centre for Distance and Online Education	Diploma in Primary Teacher Training	12 Months	NA	10+2 having secured 40%	3700	11-03-2011	0	32	71		103
N.												

Not for Private University*Note: Mention details separately for <Month, Year>academic session, as applicable, as above.****1.2 Number of programmes started at Post Graduate Diploma level as per Commission Order:**

From <Month, Year>academic session: TO BE EXTRACTED FROM WEBPORTAL

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S r. N o.	Post Gradu ate Diplo ma Title	Durati on (yea rs)	No. of Cred its	Admissi on Eligibil ity	Fee (Rs.)	U G C Recognit ion Letter No. and date	No. of Learner Support Centre Operationali zed as per territorial jurisdiction* / Off Campus	Number of students admitted (Male/Female/Tra ns- gender)			
								M	F	TG	T o t a l
1.	PG Diploma In Computer applicati ons	12 Mont hs	NA	Three years graduation with 50% marks in aggregate in case of open merit and 45% for reserved categories at the qualifying examination	605 0	24- 2/2018(DE B- 1)/(DEB-I) Dated:10-- 2021 APPROV AL STBO DY PGDC A.pdf	0	29	30		59
2.	PG Diploma in Cyber Law	12 Mont hs	NA	Graduation with 10+2+3 pattern with 40% marks	605 0	24- 2/2018(DE B- 1)/(DEB-I) Dated:10-- 2021	0	32	22		54

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						DCL DWD- 2.pdf					
3.	PG Diplom a in Web Designi ng	12 Mont hs	NA	Graduation with 10+2+3 pattern with 40% marks	60 50	24- 2/2018(DE B- 1)/(DEB-I) Dated:1 0—2021 DCL DWD- 2.pdf	0	5	5		10
4.	PG Diploma in Tourism Managem ent	12 Mont hs	NA	Graduation with 10+2+3 pattern with 40% marks	60 50	24- 2/2018(DE B- 1)/(DEB-I) Dated:1 0—2021 <a href="https://d
deku.edu.
in/Files/
2cfa4584
-5afe-
43ce-
aa4b-
ad936cc9
d3be/Cu
stom/DH
S%20DT
M%20DB
A%20DB
E.pdf">https://d deku.edu. in/Files/ 2cfa4584 -5afe- 43ce- aa4b- ad936cc9 d3be/Cu stom/DH S%20DT M%20DB A%20DB E.pdf	0	17	08		25
5.	PG Diplom a in Home Science	12 Mont hs	NA	Graduation with 10+2+3 pattern with 40% marks	60 50	24- 2/2018(DE B- 1)/(DEB-I) Dated:1 0—2021 <a href="https://d
deku.edu.
in/Files/
2cfa4584
-5afe-
43ce-
aa4b-
ad936cc9
d3be/Cu
stom/DH
S%20DT
M%20DB
A%20DB
E.pdf">https://d deku.edu. in/Files/ 2cfa4584 -5afe- 43ce- aa4b- ad936cc9 d3be/Cu stom/DH S%20DT M%20DB A%20DB E.pdf	0	02	07		09

6.	Pg Diploma in Business Administration	12 Months	NA	Graduation with 10+2+3 pattern with 40% marks	60 50	24-2/2018(DEB-1)/(DEB-I) Dated:10—2021 https://d.deku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/DHS%20DTM%20BA%20BE.pdf	0	04	02		06
7.	PG Diploma in Business Entrepreneur	12 Months	NA	Graduation with 10+2+3 pattern	60 50	24-2/2018(DEB-1)/(DEB-I) Dated:10—2021 https://d.deku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/DHS%20DTM%20BA%20BE.pdf	0	01	01		02

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	ship			with 40% marks							
8.	Diploma in Urdu Journalism (DUJ)	12 Months	NA	Graduation under 10+2+3 pattern with Urdu as one of the subjects at 10th / 12th level and having secured 40% marks. However, 50% seats shall be reserved for the candidates having graduation with Urdu as one the subject	60 50	24-2/2018(DEB-1)/(DEB-I) Dated:10—2021 DUJ.pdf	0	12	01		13
9.	Diploma in Consumer Laws and practice	12 Months	NA	Graduation in any discipline as recognized by university.	60 50	24-2/2018(DEB-1)/(DEB-I) Dated:10—2021 Full page photo	0	05	04		09
10	DKLL(Diploma in Kashmiri Language and Literature)	12 Months	NA	Graduation with 10+2+3 pattern with 40% marks	69 57	24-2/2018(DEB-1)/(DEB-I) Dated:10—2021	0	11	11		22

11	Diplom in Urdu Translat ion	12 Mont hs	NA	Graduation under 10+2+3 pattern having secured 40% marks. However, 50% seats shall be reserved for the candidates having graduation with Urdu as one the subject.	69 57	24- 2/2018(DE B- 1)/(DEB-I) Dated:1 0—2021 DUT.pdf	0	08	04		12
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***Not for Private University**

Note: Mention details separately for <Month, Year>academic session, as applicable, as above.

1.3 Number of programmes started at Undergraduate Degree Programmes as per Commission Order:

From <Month, Year>academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No	Under-Graduate Degree Title	Durati on (years)	No . of Credits	Admissi on Eligibil ity	F ee (R s.)	UGC Recog niti on Letter No. and Date	No. of Learner Support Centre Operationalize d as per territorial jurisdiction*/ Off Campus	Number of students admitted (Male/Female/Trans- gender)			
								M	F	T G	Tot al
1.	B.Ed.	2 years		Candidates having passed minimum three years Bachelor's Degree in any discipline from a recognized University with 45% marks (for General Category) and 40% marks (for	30000	10 feb 2021 https://ddek.u.edi.in/Files/zcfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/UGC/2021021111452_1.pdf	14	10 59	23 76		3435

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**Note: Mention details separately for
<Month, Year>academic applicable, session, as
as above.**

**1.4 Number of programmes started at Post-graduate Degree Programmes as per
Commission Order:**

From <Month, Year>academic session: TO BE EXTRACTED FROM WEBPORTAL

S r. N o.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Of f Campus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	T G	Total
1	MASTER OF ARTS/ MASTER OF SCIENCE - MATHEMATICS	2 Years	96	1. B.A/B.Sc. with Mathematics/A pplied mathematics subject/discipline having at least 24 Credits as Core or Generic Electives(Honors) at UG Level under CBCS Scheme. 2. B.Sc. Actuarial &Financial Mathematics 3. B.E./B.Tech . For General Category qualifying percentage is 45% for general category 40% for reserved category .	4675.00 per year	24-2/2018(DEB-1)/(DEB-I) Dated:10—2021 DEB Approval For Session 2021-22 to January 2025-26 b1c604d3-c20d-42b2-961e-21f70c8e8733.pdf	0	81	30	0	111
2	MASTER OF ARTS - ENGLISH	2 Years	96	1.B.A. English (Honors)/B. A. with English Literature subject/ discipline having at least 24 Credits either as Core or Generic Elective (Honours) at	4675.00 per year	24-2/2018(DEB-1)/(DEB-I) Dated:10—2021 DEB Approval For Session 2021-22 to January 2025-26 b1c604d3-c20d-42b2-961e-21f70c8e8733.pdf	0	09	41	0	50

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				UG Level under CBCS Scheme. Note: 60% seats for candidates having passed BA English (Honors) and 40% for the candidates having passed their graduation with English Literature as one of the subjects at undergraduate level. 2. 45% for general category 40% for reserved category							
3	MASTER OF COMMERCE	2 Years	96	1. B Com / B.Com (Honours) 2. BBA / BBM/BBS 3. BA/ B.Sc. with Diploma in Accountancy/ Cost Accountancy / Cost & Management Accountancy 2. 45% for General category and 40% for reserved category	4675.00 per year	24-2/2018(DEB-1)/(DEB-I) Dated:10—2021 DEB Approval For Session 2021-22 to January 2025-26 b1c604d3-c20d-42b2-961e-21f70c8e8733.pdf	0	53	45	0	98

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4	MASTER OF ARTS - ECONOMICS	2 Years	96	1. B.A. Economics (Honours)/B.A. with Economics subjects/discipline having at least 24 credits either as core or as Generic Elective (Honours) subject at UG level under CBCS Scheme or BBA/B.Com	4675.00 per year	24-2/2018(DEB-1)/(DEB-I) Dated:10—2021 DEB Approval For Session 2021-22 to January 2025-26 b1c604d3-c20d-42b2-961e-21f70c8e8733.pdf	0	34	50	0	84
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				or B.A./B.Sc. with Mathematics /Statistics subject/disci pline having at least 24 credits either as core or as Generic Elective (Honours) at UG level under CBCS Scheme as Core subject/disci pline. 2. 45% for Open category and 40% for reserved category .							
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5	MASTER OF ARTS - EDUCATION	2 Years	96	1. B.A. with Education subject/discipline having at least 24 Credits either as Core or Generic Elective (Honors) at UG Level under CBCS Scheme 2. BA/B.Sc./B. Com with B.Ed. Note: 70% seats reserved for B.A. graduate with Education as one of the subjects or candidates having passed earned a minimum of 24 credits in Education either as Core or Generic Elective subject at UG Level under the CBCS Scheme and 30% seats shall be for candidates having graduation (B.A./B.Sc./B. Com) with B.	4675.00 per year	24-2/2018(DEB-1)/(DEB-I) Dated:10—2021 DEB Approval For Session 2021-22 to January 2025-26 b1c604d3-c20d-42b2-961e-21f70c8e8733.pdf	0	29	203	0	232
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				Ed. 3. 45% for General Category and 40% for reserved category							
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6	MASTER OF ARTS - ISLAMIC STUDIES	2 Years	96	1. B.A. Fazila/B.A. with Islamic Studies subject/ discipline having at least 24 credits either as Core or Generic Elective (Honours) at UG Level under CBSC Scheme or BA/B.Sc./B. Co mor Four year B.Sc. Agriculture/ MBBS/BDS and Engineering Graduates. Molvi Fazil/Munshi Fazil/Adeeb Fazil Course (provided candidates have passed the said course of three years duration with English as a subject in all the three years after passing 10+2 examination . Note : (50% Seats are reserved for candidates with B.A. Fazila/ B.A. with Islamic Studies subject/discipline as one of the subjects with 24 Credits either as Core or as Generic Elective Subject and	4675.00 per year	24-2/2018(DEB-1)/(DEB-I) Dated:10—2021 DEB Approval For Session 2021-22 to January 2025-26 b1c604d3-c20d-42b2-961e-21f70c8e8733.pdf	0	31	87	0	118
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				30% Seats for candidates with BA/B.Com Degree & 20% seats for Science, Agriculture Science, MBBS/BDS and Engineering Graduates. 2 . 45 % for Open category and 40 % for reserved category							
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7	MASTER OF ARTS - URDU	2 Years	96	1. B.A. with Urdu Literature subject/discipline having at least 24 Credits in either as Core or Generic Elective(Honours) at UG Level under CBCS Scheme. 2. Molvi Fazil/Munshi Fazil/Adeeb Fazil Course (provided candidates have passed the said course of three years duration with General English as a subject in all the three years after passing 10+2 examination . 3. B.A with Urdu as one of the subjects 45 % for Open category and 40 % for reserved category	4675.00 per year	24-2/2018(DEB-1)/(DEB-I) Dated:10—2021 DEB Approval For Session 2021-22 to January 2025-26 b1c604d3-c20d-42b2-961e-21f70c8e8733.pdf	0	22	62	0	84
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8.	MASTER OF ARTS - Kashmiri	2 Years	200	Any graduate with Kashmiri Literature as one of the subject/disciplines having at least 24 credits at UG Level under CBCS / NEP 2020 Scheme OR Three-year B A programme with Kashmiri as one of the subjects OR Three year Graduation in any discipline with one year PG Diploma in Kashmiri in Annual / Semester Scheme	4675.00 per year	24-2/2018(DEB-1)/(DEB-I) Dated:10—2021 UGC 20240529122531148e0681e-1917-4c20-b95d-01cd227b87cc.pdf	0	24	53	0	77
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Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1 Action taken on the functions of CIQA:-

S.No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome thereof (Not more than 500 words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	The CDOE is dedicated to providing efficient, ICT-enabled learner support services. These include academic counseling, online activities, submission of examination forms, access to results, ongoing syllabus review and updates, regular meetings with Liaison Officers of Study Centres/Learning Support Centres/ (LSCs), and a digital feedback platform for students. The main objective of this mechanism is to promote consistent improvement and sustain high standards in both academic and infrastructural areas, with special emphasis on Self-Learning Materials (SLMs).	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Customer/DOMAIN%2001%20OF%20PART%20II.pdf
2.	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and	Our institution consistently reviews its academic and administrative practices through a committee constituted to ensure quality, accountability, and learner satisfaction which involves systematic evaluation of curriculum design, teaching-learning processes, learner support services, internal academic audit, academic monitoring and assessment mechanisms.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Customer/DOMAIN%2002%20PART%20II.pdf

	processes of the Higher Educational Institution		
3.	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality	The institution has contributed significantly in identifying key areas where higher educational institutions must maintain quality. These areas include curriculum design and regular updates to meet emerging needs, learner support services such as counseling and guidance, and technology-enabled learning ensuring accessibility and inclusivity. Equally important are transparent evaluation mechanisms, timely declaration of results, and effective grievance redressal.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Customer/DOMAIN%20of%20PART%20II.pdf
4.	Mechanism devised to ensure that the quality of Open and Distance Learning programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)	Our institution has developed a strong quality assurance mechanism to ensure that Distance Learning programmes maintain parity with conventional programmes. The curriculum is designed at par with that of the content followed in conventional Mode, Additionally CCE system is adopted for formative evaluation of students with an identical weightage of Conventional Mode. (Syllabi links enclosed)	https://ddeku.edu.in/Main/Default.aspx?active=lnk2
5.	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society,	CDOE has established structured mechanisms to ensure meaningful interaction and feedback from all stakeholders, including learners, teachers, staff, parents, society, employers, and government bodies. Regular online surveys, feedback forms, and grievance redressal systems are in place to capture learner experiences. Employers' feedback is sought for curriculum relevance and skill enhancement, and government guidelines are incorporated through compliance reports. These multi-channel mechanisms ensure continuous quality improvement in teaching, learning, and institutional functioning. (DIQA REPORT	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Customer/DOMAIN%20OF%20PART%20II.pdf

	employers, and Government for quality improvement.	<i>feedback Meeting attached)</i>	
6.	Measures suggested to the authorities of Higher Educational Institution or qualitative improvement	We at CDOE suggest several measures to the authorities of Higher Educational Institutions for ensuring qualitative improvement. Institutions must focus on regular curriculum revision, aligning programs with emerging knowledge and industry needs. Strengthening internal quality assurance systems and promoting innovation in pedagogy will further enhance academic standards, making education learner-centric, flexible, and globally relevant.	NA
7.	Implementation of its recommendations through periodic reviews	Centre ensures effective implementation of its recommendations through systematic periodic reviews. These reviews monitor progress, identify challenges, and suggest corrective measures. By engaging stakeholders, evaluating outcomes, and updating practices, institution strengthens quality assurance, and facilitates continuous improvement through periodic reviews of Committees.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/SLM%20REVIEW%20M.A%20KASHMIRI_0001.pdf
8.	Workshops/seminars/symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the	The Centre has organized national level workshops, seminars, and conferences on quality-related themes to promote academic excellence. These programs ensure active participation of all stakeholders, including faculty, students, and administrators. The reports and outcomes of such activities are systematically documented and disseminated among all stakeholders to strengthen the culture of quality in higher educational institutions.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/DOMAIN%2008%20of%20PART%20II.pdf

	reports of such activities among all the stakeholders in Higher Educational Institution.		
9.	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	The Centre has systematically developed and compiled best practices across diverse domains to enhance the quality of services offered to learners. These practices emphasize strengthening academic support through administrative effectiveness, and learner satisfaction. A key initiative includes two-tier counseling—pre-admission guidance acquaints students with courses and their scope, while post-admission counseling orients them to the teaching-learning process, content, and objectives of their chosen programme.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Customer/DOMAIN%2010%20OF%20PART%20II.pdf
10.	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).	The Centre for Distance and Online Education (CDOE) has consistently collected, collated, and disseminated accurate, complete, and reliable statistics related to the quality of its programmes. These data-driven insights ensure transparency, support informed decision-making, and help in continuous improvement of academic and support services, thereby upholding the institution's commitment to excellence in distance and online education. The report of the same is additionally submitted to the DIQA annually and is available on official website of the institution	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Customer/DOMAIN%2010%20OF%20PART%20II.pdf

11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme	The Centre ensures that the (PPR) for each programme strictly follows the norms and guidelines of the DEB & wherever applicable, those of the concerned regulatory authority.	https://ddeku.edu.in/Main/Default.aspx#?active=lnk2
12.	Mechanism to ensure the proper implementation of Programme Project Reports	The Centre for Distance and Online Education (CDOE) has established a structured mechanism to ensure the proper implementation of Programme Project Reports. Regular monitoring, academic audits, and feedback from stakeholders are conducted. Curriculum delivery, learner support services, and evaluation processes are reviewed periodically to maintain quality standards, ensuring transparency, accountability, and continuous improvement in distance education programmes.	https://ddeku.edu.in/Main/Default.aspx#?active=lnk2
13.	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	The centre maintains comprehensive records of Annual Plans and Annual Reports. These documents are systematically organized, reviewed periodically, and assessed for effectiveness. Based on the review, actionable reports are generated to ensure continuous improvement, accountability, and alignment with institutional goals and quality benchmarks. The University Annual Report is available on the website.	https://diqa.uok.edu.in/Files/bd64e8ef-c9a0-43e4-97cc-7444b5ee897a/Custom/Annual-Report-2023-24.pdf

14.	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	The Centre for Distance and Online Education (CDOE) has provided constructive inputs to the Higher Educational Institution for restructuring programmes, ensuring alignment with emerging job market demands. Inputs focused on curriculum modernization, skill-based learning, integration of ICT, industry collaboration, and employability-driven outcomes to equip learners with relevant competencies for professional growth and sustainable career opportunities.	NA
15.	Facilitated system based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	The Centre facilitates system-based research focused on creating a learner-centric environment. Our approach emphasizes innovation, flexibility, and inclusivity to address diverse learner needs. Through continuous evaluation and collaborative practices, we strive to bring about qualitative change across the educational system, ensuring excellence, accessibility, and lifelong learning opportunities for all.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/DOMAIN%2008%20of%20PART%20II.pdf
16.	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.	The Centre has taken proactive steps as a nodal coordinating unit to seek assessment and accreditation from designated bodies like NAAC. The NIRF ranking & NAAC score is available as an attachment available here.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/DOMAIN%2016%20OF%20PART%20II.pdf
17.	Measures adopted to ensure internalisation and institutionalisation of quality Enhancement practices through periodic accreditation and audit	The Centre ensures internalisation and institutionalisation of quality enhancement practices through systematic measures such as regular self-assessment, periodic academic and administrative audits, and adherence to accreditation guidelines. The NAAC and NIRF reports and certificates are attached.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/DOMAIN%2016%20OF%20PART%20II.pdf

18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	The Centre has taken proactive steps to coordinate with the Commission by regularly participating in interface meetings, adhering to prescribed guidelines, and implementing quality-related initiatives. CDOE ensures timely submission of documents, compliance with regulatory frameworks, and alignment of academic practices with national standards.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Customer/DOMAIN%2018%20of%20PART%20II.pdf
19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	The Centre for Distance and Online Education (CDOE) actively engages with other Higher Educational Institutions like IGNOU, MANUU etc to gather valuable insights on quality benchmarks and best practices.	NA
20.	Recorded activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	CDOE has consistently worked towards establishing a culture of quality by ensuring transparency, accountability, and innovation in distance and online education. The initiatives recorded during the year reflect the centre's commitment to sustaining academic excellence and learner satisfaction. The copy of the notice regarding the induction cum orientation programme is enclosed here.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Customer/DOMAIN%2009%20OF%20PART%20II.pdf
21.	Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session.	Yes, the Annual Report is duly submitted, published, and made accessible on our official website for reference.	https://diqa.uok.edu.in/Files/bd64e8ef-c9a0-43e4-97cc-7444b5ee897a/Customer/Annual-Report-2023-24.pdf

	(a) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution annually to the Commission.	Yes, the Annual Report is duly submitted, published, and made accessible on our official website for reference.	https://diqa.uok.edu.in/Files/bd64e8ef-c9a0-43e4-97cc-7444b5ee897a/Custom/Annual-Report-2023-24.pdf
22.	Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes	The functioning of the Centre for Internal Quality Assurance (CIQA) was systematically overseen to ensure compliance with quality benchmarks.	<i>The report itself is the proof</i>
23.	Facilitated adoption of instructional design requirements as per the philosophy of the Open and Distance Learning decided by the statutory bodies	CDOE facilitated the adoption of instructional design requirements in alignment with the philosophy of Open and Distance Learning (ODL) as prescribed by statutory bodies of the Higher Education Institution (HEI). Academic programmes were structured to ensure clarity of objectives, self-learning materials, and reliable support services.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/DOMAIN%2023%20of%20PART%20II.pdf

	of the HEI for its different academic programmes		
24.	Promoted automation of learner support services of the Higher Educational Institution	CDOE promoted automation of learner support services to enhance accessibility, efficiency, and transparency. Digital platforms were strengthened for admissions, counseling, grievance redressal, and academic support. This initiative streamlined processes, reduced delays, and improved overall learner satisfaction within the Higher Educational Institution.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/DOMAIN%204%20OF%20PART%20II.pdf
25.	Coordinated with external subject experts or agencies or organisations, the activities pertaining to validation and annual review of its in-house processes	Centre actively coordinated with external subject experts, agencies, and reputed organisations to ensure validation and annual review of its in-house processes. These collaborations provided an independent perspective, enhancing credibility and transparency in quality assurance practices. Expert inputs were sought for curriculum evaluation, learner support mechanisms, and assessment procedures to align with national benchmarks and global standards. The process enabled CDOE to identify strengths, address gaps, and adopt best practices in Open and Distance Learning. Such periodic validation and review strengthened institutional accountability and reinforced the commitment to continuous improvement and academic excellence.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/PROGRAMME%20FOR%20B.ED0001.pdf
26.	Coordinated with third party auditing bodies for quality audit of programme(s)	CDOE coordinated with third-party auditing bodies to conduct comprehensive quality audits of its academic programmes. These audits ensured adherence to regulatory standards, evaluated the effectiveness of teaching and support	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/SLM%20REVIEW%20IN%20MA.EDUCATION_0001.pdf

		systems, identified areas for improvement, and reinforced transparency and accountability in programme delivery.	
27.	Overseen the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	On behalf of the Centre , it is affirmed that the preparation of the Self-Appraisal Report has been carefully overseen in accordance with prescribed standards. The report reflects the institution's commitment to quality, transparency, and continuous improvement. It has been systematically developed to present authentic information for submission to the Assessment and Accreditation agencies on behalf of the Higher Educational Institution. (Annual Report of 2024 enclosed)	NA
28.	Promoted collaboration and association for quality enhancement of Open and Distance Learning mode of education and research therein	CDOE actively promotes collaboration and association with academic institutions, research bodies, and industry partners to ensure continuous quality enhancement in Open and Distance Learning (ODL).	NA
29.	Facilitated in industry-institution linkage for providing exposure to the learners and enhancing their employability.	CDOE actively facilitates strong industry-institution linkages to provide learners with valuable exposure to real-world practices. Through collaborations, guest lectures, internships, and skill-based training, learners gain insights into current industry trends. (B.Ed. school internship notices and guidelines available)	LINK 01 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Alert/IPOT_2023_GUIDELINES_1-2_SEMESTER_fc30e01f-eba1-42f2-a2b9-75ab68298faf.pdf LINK 02 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Alert/IPOT_GUIDELINES_34_2022_BATCH_a9fd0e5d-13af-

			4679-8dc5-2e37a1055d39.pdf
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2.2 Compliance of Quality Monitoring Mechanism – As per Annexure-I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
1.	Governance, Leadership and Management: a. Organisation Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals and Policies	The directorate has filled sanctioned posts, ensured credible governance, and aligned strategic planning with quality. With clear, realistic, and measurable goals, supported by well-defined policies, it strives to achieve its mission. Accountability is ensured through stakeholder communication, learner feedback, and a well-established grievance redressal system.	Link 1 https://ddeku.edu.in/Main/AboutUs.aspx Link 2 https://ddeku.edu.in/Main/ViewPage.aspx?Page=GrievanceRedressalMechanism
2.	Articulation of Higher Educational Institution Objectives	The Directorate of Distance Education has been offering many academic courses/programmes and undertakes a diverse range of activities.	http://ddeku.edu.in/Main/AboutUs.aspx

3.	<p>Programme Development and Approval Processes</p> <p>a. Curriculum Planning, Design and Development</p> <p>b. Curriculum Implementation</p> <p>c. Academic Flexibility</p> <p>d. Learning Resource</p> <p>e. Feedback System</p>	<p>The domains from a-e are facilitated by the Concerned Academic coordinators</p>	<p>NA</p>
4.	<p>Programme Monitoring and Review</p>	<p>The minutes of the programme review are attached here with:</p>	<p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/PROGRAMME%20FOR%20B.ED0001.pdf</p>
5.	<p>Infrastructure Resources</p>	<p>The centre is housed in a multi-storied building with well-equipped library, excellent student support services, an audio-visual lab, conference hall, well-furnished classrooms, and a computer lab with latest Information and Communication Technology (ICT)</p>	<p>https://ddeku.edu.in/Main/Default.aspx</p>
6.	<p>Learning Environment and Learner Support</p>	<p>The centre offers student guidance and counseling through physical and online modes. It ensures an excellent learning environment with qualified mentors, quality study material, and expert counseling. Emphasizing ICT and e-learning, the directorate adopts modern approaches to enhance student learning and support through experienced and dedicated resources.</p>	<p>https://ddeku.edu.in/Main/ViewPage.aspx?Page=c4ecaaa2-e5ed-4610-a503-05905664d757&active=lnk1</p>

7.	Assessment and Evaluation	<p>The Centre follows NEP 2020 by adopting multi-evaluation tools for 360° student assessment, including MCQs, projects, reports, case studies, presentations, and term-end exams. It ensures re-evaluation opportunities and maintains a structured assessment system to measure learners' outcomes effectively and comprehensively.</p>	<p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Alert/Internal_viva_exam_ination_of_Internship_Micro_Teaching_1_1_1e872e62-0ac0-4df3-b8f6-7fadf0493f75.pdf</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Alert/Document_36_dcb8de6c-51ee-410b-bbb2-0d947985b73f.pdf</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Alert/Missing_internal_Notification_02658797-e98c-43a2-a5d8-eeb5673c83e3.pdf</p>
8.	Teaching Quality and Staff Development	<p>The centre's faculty and non-teaching staff actively participate in UGC HRDC orientation and refresher courses. Regular workshops and seminars are organized to enhance capacity building, keeping resource persons and students updated with emerging trends, innovative methods, and modern techniques in the teaching-learning process, fostering continuous professional and academic growth.</p>	<p>https://ddeku.edu.in/Main/PeopleList.aspx</p>

2.3 Compliance of Process of Internal Quality Audit – As per Annexure–I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document
1.	Academic Planning	The centre follows annually an academic calendar for activities to be done across the year.	https://ddeku.edu.in/Main/ViewPage.aspx?Page=1a80ebef-ba05-4edc-b6e9-12df1f05a315
2.	Validation	We are in continuously availing the professional services of faculty working ODL mode National Level	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/SLM%20REVIEW%20IN%20MA.EDUCATION_0001.pdf
3.	<p>Monitoring, Evaluation and Enhancement Plans</p> <p>a. Reports from Learner Support Centres (for Open and Distance Learning programmes)</p> <p>b. Reports from Examination Centres</p> <p>c. External Auditor or other External Agencies report</p> <p>d. Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels</p> <p>e. Reporting and Analytics by the Higher Educational Institution</p> <p>f. Periodic Review</p>	The minutes of the committee which was constituted for the monitoring, evaluation and enhancement plans are enclosed.	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/DOMAIN%2002%20PART%20II.pdf

Part – III: Human Resources and Infrastructural Requirements

3.1 Name and details of Director of Centre for Distance and Online Education (Dual Mode University) - Regular, full time, at least Associate Professor

Or

Name and details of Head for each school (for Open University) - Full time dedicated, not below the rank of an Associate Professor

Prof. Shawkat Ahmad Shah
Professor and Director
Centre for Distance and Online Education
Qualification: Ph.D
Salary: 2,70,000

Appointment Letter of Director

<https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/showkat%20sir%20order.pdf>

Joining Report of Director

<https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Joining%20report%20director.pdf>

3.2 Compliance status of “Human Resource and Infrastructural Requirements” – As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of Staffing norms and physical infrastructure exclusively/independently, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:

Link of compliance report is below

https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/20250829_164743.pdf

Programmes Name	No. of Faculty required	No. of Faculty appointed	Complied Yes/No	If no. reason thereof
UG	05	05	yes	
PG	17	17	yes	
PGD	Not Applicable	Not Applicable	yes	

S. No.	Programme Name	No. of Full time-Dedicated faculty for ODL	Names	Designation	Qualification	Experience	Type (Regular/ Contract) with gross salary/	Date of joining programme and Joining report
1.	M.A/ M.Sc Mathematics	02	Prof. Tariq Ahmad Chishti	Professor	M.Sc., Ph.D	26	Regular 3,00,000	31/11/1999 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/DR.Tachishti.pdf
			Dr Rezwan ul Shaban	Assistant Professor	M.Sc., PhD	06	Contractual 45,000	25/04/2023 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.%20Rezwaan.pdf
2.	M.A. Education	02	Dr Javeed Ahmad Puju	Assistant Professor	M.A., Ph.D	12	Regular 1,50,000	22/04/2013 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.JavaidPuju.pdf

			Dr Syed Ishfaq Ahmad Shah	Assistant Professor	M.A., , Ph. D	08	Regular 1,37,260	19/04/2017 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/pdf_converter_202304302154.pdf
3.	M.A. Economics	02	Dr Mohammad Ayub Saudagar	Assistant Professor	M.A., Ph.D	12	Regular 1,70,000	17/04/2013 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.AyubSaudagar.pdf
			Dr. Suadat Hussain Wani	Assistant Professor	M.A., Post Doctorate	01	Contractual 45,000	04/03/2025 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Saudat%20jpointing.pdf
4.	M.Com	02	Dr Tanveer Ahmad Darzi	Assistant Professor	M.Com., Ph.D	10	Regular 1,50,000	02/02/2015 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.TanveerDarzi.pdf
			Dr Sheikh Sajid Mohammad	Assistant Professor	M.Com., Ph.D.	01 year	Contractual 45,000	07/03/2025 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Sajid.pdf
5.	M.A. Urdu	02	Dr Mohd Altaf Ahangar	Associate Professor	M.A., Ph.D	17	Regular 2,68,000	23/04/2008 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/AltafAhangar.pdf

HEI ID: HEI-U-0196

Name of HEI: University of Kashmir

Type of HEI: State (Dual)

								ad936cc9d3be/Custom/Dr.AltafAhangar.pdf
			Dr Asma Badar	Assistant Professor	M.A., Ph.D	02	Contractual 45,000	04/04/2024 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Asma%20joining%20order.pdf
6	M.A. English	02	Dr. Rinku Pawar	Assistant Professor	M.A., Ph.D	03	Contractual 45,000	01/06/2023 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr%20Rinku.jpg
			Dr Tasleem Ahmad War	Assistant Professor	M.A., Ph.D	06	Regular 1,20,000	24/11/2018 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr%20Tasleem%20War.pdf
7	M.A. Islamic Studies	02	Dr Showket Ahmad Dar	Assistant Professor	M.A., Ph.D	02	Contractual 45,000	30/03/2023 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr%20Showket%20Islamic%20studies.pdf
			Dr Shahzad Bashir	Assistant Professor	M.A., Ph.D	01	Contractual 45,000	07/03/2025 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Shahzad.pdf
8	M.A	02	Dr Javaid Ahmad Najar	Assistant	M.A., Ph.D	02	Contractual	03-03-2025 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custo

HEI ID: HEI-U-0196

Name of HEI: University of Kashmir

Type of HEI: State (Dual)

	Kashmiri			Professor			45,000	m/Javaid%20Kashmiri%20studies%20-2.pdf
			Mr Asif Ali Bhat	Assistant Professor	M.A., JRF	01	Contractual 40,000	12/03/2025 https://ddekuniversity.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Customer/Asif%20Ali.pdf
9	B.Ed	04	Dr Habibullah Shah	Associate Professor	M.A., Ph.D	16	Regular 2,27,000	06/10/2009 https://ddekuniversity.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Customer/Dr.HabibullahShah.pdf
			Dr Showkat Rashid Wani	Associate Professor	M.A., Ph.D	17	Regular 2,60,000	25/05/2008 https://ddekuniversity.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Customer/Dr.%20Showkat%20Rashid%20Wani%20joining.pdf
			Dr Mirza Muneeb Manan	Assistant Professor	M.A., Ph.D	03	Contractual 45,000	03/04/2021 https://ddekuniversity.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Customer/Joining%20Affidavit%20DDE%20Muneeb.pdf
			Dr Khanday Mudasir Ahmad	Assistant Professor	M.A., Ph.D	01	Contractual 45,000	29/03/2025 https://ddekuniversity.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Customer/Joining%20Distance%20and%20PHD%20Degree%20dr%20mudasir.pdf
10	Diploma in Computer Applications	01	Mr Kh Mohamad Shafi	Assistant Professor	MCA, NET	12	Regular 1,50,000	31/08/2013 https://ddekuniversity.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custo

								m/Kh%20mohd%20Shafi%20joining.pdf
11	Diploma in Tourism Management	01	Dr Zubair Ahmad Dada	Assistant Professor	MTA., Ph.D	10	Regular 1,50,000	13/10/2015 https://ddekuniversity.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.ZubairDAda.pdf
12	Diploma in Home Science	01	Dr Showkat Rashid Wani	Associate Professor	M.A., Ph.D	17	Regular 2,00,000	25/05/2008 https://ddekuniversity.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.%20Showkat%20Rashid%20Wani%20joining.pdf
13	Diploma in Cyber Law	02	Prof. Mushtaq Ahmad Dar	Professor	LLM., Ph.D	21	Regular 2,80,000	24/07/2003 https://ddekuniversity.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/MushtaqAhDar.pdf
			Dr Aneeda Jan	Assistant Professor	LLM., Ph.D	12	Regular 1,50,000	31/12/2013 https://ddekuniversity.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.AneedaJan.pdf
14	Diploma in Consumer Law & Practice	02	Prof. Mushtaq Ahmad Dar	Professor	LLM., Ph.D	21	Regular 2,80,000	24/07/2003 https://ddekuniversity.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/MushtaqAhDar.p

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			Dr Aneeda Jan	Assistant Professor	LLM., Ph.D	12	Regular 1,50,000	31/12/2013 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.AneedaJan.pdf
15	Diploma in Business Entrepreneurship	01	Dr Zubair Ahmad Dada	Assistant Professor	MTA., Ph.D	10 Years	Regular 1,50,000	13/10/2015 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.ZubairDAda.pdf
16	Diploma in Business Administration	01	Dr Zubair Ahmad Dada	Assistant Professor	MTA., Ph.D	10 Years	Regular 1,50,000	13/10/2015 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.ZubairDAda.pdf
17	Diploma in Web Designing	01	Mr Kh Mohmad Shafi	Assistant Professor	MCA, NET	12	Regular 1,50,000	31/08/2013 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Kh%20mohd%20Shafi%20joining.pdf
18	Diploma in Urdu Journalism	01	Dr Mohd Altaf Ahangar	Associate Professor	M.A., Ph.D.	17	Regular 2,68,000	23/04/2008 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.AltafAhangar.pdf
19	Diploma in	01	Dr Mohd Altaf	Associate	M.A., Ph.D.	17	Regular 2,68,000	23/04/2008 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.AltafAhangar.pdf

HEI ID: HEI-U-0196

Name of HEI: University of Kashmir

Type of HEI: State (Dual)

	Urdu Translation		Ahangar	Professor				in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.AltafAhangar.pdf
20	Diploma in Pre-Primary Teacher Training	01	Dr. Showkat Rashid Wani	Associate Professor	M.A., Ph.D	17	Regular 1,50,000	25/05/2008 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.%20Showkat%20Rashid%20Wani%20joining.pdf
21	DKLL(Diploma in Kashmiri Language and Literature)	01	Dr Mohd Altaf Ahangar	Associate Professor	M.A., Ph.D	17	Regular 2,68,000	23/04/2008 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.AltafAhangar.pdf
22	Certificate Course in Kashmiri	01	Dr Mohd Altaf Ahangar	Associate Professor	M.A., Ph.D	17 years	Regular 2,68,000	23/04/2008 https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Dr.AltafAhangar.pdf

3.3 Details of Administrative staff

Number of Administrative staff available exclusively for ODL programmes at HQ & at LSCs

Admin Staff	Required (up to 5,000 students)	Available
Deputy Registrar	1	Mr Inam ul Rouf Malik https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Inam.pdf

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Assistant Registrar	02	<p>Ms. Neelofer Akther</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Nelofar%20Akhter%20(2).pdf</p> <p>Gh Nabi Shah</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/G%20N%20Shah_shah_merged.pdf</p>
Section Officer	1	<p>Ms. Abida Parveen</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Abida%20parveen_merged.pdf</p>

Professional Assistants		<p>03 + 1(Helper)</p> <p>1. Mr Arshid Khan (Library Assistant)</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Arshidkkahn%20I.pdf</p> <p>2. Mr Ab Hamid Bhat (Stenographer)</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Ab%20hamid%20bhat.pdf</p> <p>3. Mr Ab Rashid (Xerox Operator)</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Ab%20Rashed%20Ganie.pdf</p> <p>4. Mr Zahoor Ahmad Basu</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Zahoor%20Ah%20Basu.pdf</p>
Assistants	3 (2 for DM Universities)	<p>1 Ms. Nighat Jabeen</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/NIGHAT%20MAM%20PA%20(2).pdf</p> <p>2 Ms Mehbooba Bano</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Mehbooba%20G.pdf</p>

		<p>3 Mr Mohammad Muzaffar War https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Muzafarwar.pdf</p> <p>4 Ms Shafiqa Yaseen https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Shafeeqa%20Yaseen.pdf</p> <p>5 Mr Mushtaq Ahmad Ganaie https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Mushtaq%20Ahamd%20Ganie.pdf</p> <p>6 Mr Mushtaq Ahmad Sheikh https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Mushtaq%20Ahmad%20Sheikh.pdf</p> <p>7 Ali Mohd Lone https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Ali%20mohd.pdf</p> <p>8 Ms Yasmeena Pathan https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Yasmeena%20Pathan.pdf</p>
Computer Operator	2	<p>01 Ms Jasira https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Jasira%20Ali%20Prog.pdf</p>
Multi-Tasking Staff	2	19

		<p>1 Mr Mushtaq Ahmad Khan</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Mushtaq%20Ahmad%20Khan%20NEW.pdf</p>
		<p>2 Mr Rafiq Ahmad</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Rafiq%20Ahmad%20Dar.pdf</p>
		<p>3 Ms Qazi Nusrat</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Qazi%20Nusrat.pdf</p>
		<p>4 Ms Syeda Jalali</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Syeda%20Jalali.pdf</p>
		<p>5 Ms Yasmeena Nabi</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Yasmeena%20nabi.pdf</p>
		<p>6 Ms Nazia Tabsum</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Nazia%20Tabsum.pdf</p>

		<p>amd%20Wani.pdf</p> <p>12 Mr Nazir Ahmad Lone</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Nazir%20Ahmad%20Lone.pdf</p> <p>13 Mr Nasir Pandith</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Nasir%20Pandith.pdf</p> <p>14 Mr Manzoor Allaie</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Manzoor%20Allie.pdf</p> <p>15 Mohd Maqbool Mir</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Maqbool%20Mir.pdf</p> <p>16 Ms Shagoon</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Shagoon.pdf</p> <p>17 Lokesh Kumar</p>
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Type of HEI: State (Dual)

		https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Lokesh.pdf 18 Mir Naseer Ahmad https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Naseer%20Ahmad.pdf 19 Manzoor Ahamd Sheikh https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Manzoor%20Ahamd%20Sheikh%20Cook.pdf
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(Attach duly attested photocopy of appointment letter with salary details)

Note:

1. In case of the enrollment higher than 5,000 the number of positions in the Centre for Distance and Online Learning may be increased by the HEI appropriately.
2. Private University eligible to offer ODL programmes through its Head Quarters only and duly recognized off-campus centres; not through any Learner Support Centre.

Part – IV: Examinations

4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
1.	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	Yes	
2.	For ensuring transparency and credibility, the full time faculty of the Open and Distance Learning mode Higher Educational Institutions or qualified faculty from University Grants Commission recognised Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc	Yes	
3.	All Examinations for Open and Distance Learning mode programmes shall be conducted within the Institution where the Study Centres or Learner Support Centres is located under the direct control and responsibility of the Open and Distance Learning mode Institution. No Examination Centres shall be allotted to any private organisations or unapproved Higher Educational Institutions.	Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.	Yes	

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason thereof
5.	The number of examination centres in a city or State must be proportionate to the student enrolment from the region	Yes	
6.	Building and grounds of the examination centre must be clean and in good condition.	Yes	
7.	The examination centre must have an examination hall with adequate seating capacity and basic amenities	Yes	
8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions	Yes	
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and clean drinking water facilities	Yes	
10.	Safety and security of the examination centre must be ensured	Yes	
11.	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in working order	Yes	
12.	Provision of drinking water must be made for learners	Yes	
13.	Adequate parking must be available near the examination centre	Yes	
14.	Facilities for Persons with Disabilities should be available	Yes	

4.2 Compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	Upload guidelines	No, since we have not yet shifted to online examinations
2.	A Higher Educational Institution offering Open and Distance Learning Programmes shall have a mechanism well in place for evaluation of learners enrolled through Open and Distance Learning mode and their certification.	Upload mechanism https://kashmiruniversity.net/download/Examination%20Statutes.pdf	

3.	<p>The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination:</p> <p>Provided that no semester or year-end examination shall be held unless:</p> <p>i) the Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted;</p> <p>ii) For Open and Distance Learning mode: the learner has minimum attendance of 75 per cent. in the programme specific Personal Contact Programme (excluding counselling) and lab component of each</p>	<p>Yes</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Alert/MA_urdu_1st_semester_contact_classes_2024_eccaf1d2-4f9f-4369-bdaa-5b712174d369.pdf</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Alert/IMG-20241229-WA0012_cda5b593-f7a8-4ab6-99fb-40f46628101b.jpg</p>	
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S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	of the programmes; and detailed attendance records have been maintained by Learner Support Centre/Regional Centre/ Higher Educational Institution		
4.	The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through Open and Distance Learning mode shall be evolved by adopting same standards as being followed in conventional mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	https://kashmiruniversity.net/download/Examination%20Statutes.pdf	
5.	The weightage for different components of assessments for Open and Distance Learning mode shall be as under: (i) continuous or formative assessment (in semester): Maximum 30 per cent. (ii) summative assessment (end semester examination or term end examination): Minimum 70 per cent.	Upload sample question paper https://ddekuedu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Link/model%20papers%20for%20BeD%20ist%20and%202nd%20semester fd	

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		4d6375-f988-404e-8d1c-546ed6fb42fc.pdf	
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/sample%20marks%20card.pdf	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	Upload sample https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/sample%20marks%20card.pdf	
8.	A Higher Educational Institution offering a Programme in Open and Distance Learning mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	Upload Process https://kashmiruniversity.net/download/Examination%20Statutes.pdf	
9.	The examination of the programmes in Open and Distance learning mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	Upload list https://kashmiruniversity.net/download/Examination%20Statutes.pdf	
10.	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	Yes	
	(b) Availability of biometric system	Yes	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners	Yes	
	(d) In case of non-availability of the Closed- Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution	Yes	
11.	The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years	Upload Sample and list https://itss.uok.edu.in/Main/AboutUs.aspx	
12.	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and	Upload details of Observer assigned https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/12(a)%2	

		olist%20of%20observers.pdf	
	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution	Upload Observer Report https://ddekuniversity.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/12(b)%20observers%20report.pdf	
13.	(a) All end semester examinations or term end examinations for programmes offered through Open and Distance Learning mode shall be conducted	Yes	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	<p>through proctored examination (pen- paper or online or computer based testing) within Territorial Jurisdiction, in the examination centre as mentioned in these regulations.</p> <p>(b) The Exams shall be under the direct control and responsibility of the Open and Distance Learning mode Institution</p>		
14.	<p>The Examination Centre shall be located in Government Institutions like Kendriya Vidyalaya(s), Navodaya Vidyalaya(s), Sainik School(s), State Government Schools, etc. can also be identified as examination centre(s) under direct overall supervision of a Higher Educational Institution offering education under the Open and Distance Learning mode including approved affiliated colleges under the University system in the Country and no Examination Centres shall be allotted to private organisations or unapproved Higher Educational Institutions</p>	<p>Yes https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/14%20date%20sheet.pdf</p>	
15.	<p>The Learner Support Centres, as defined in the regulations and within the territorial jurisdiction, can also be used as examination centres provided they fulfill the criteria of an examination centre as defined in these regulations</p>	Yes	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
16.	The 'Examination Centre' shall be established within the territorial jurisdiction of the Higher Educational Institution	Yes	
17.	<p>(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Open and Distance Learning shall be assigned a unique identification number and shall have</p> <ul style="list-style-type: none"> i. Photograph ii. Aadhaar number or other government recognised identifier or Passport number, as applicable, iii. Other relevant details of the learner along with the Programme name. 	<p>Upload samples https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/sample%20degree%20certificate.pdf</p>	
	(b) Each award shall also be uploaded on the National Academic Depository		

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18.	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Learner Support Centres (only for Open and Distance Learning); (v) Name and address of	Upload samples https://ddekue.du.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/sample%20degree%20certificate.pdf	
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S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	all Examination Centres	Yes	

4.3 Whether any examination held through online mode.

If yes, provide details regarding technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination

NO

Semester beginning	Program me name	No.ofstudentsad mitted	No. of students appeared in exams	No. of students Progressed to next year	% of students passed	% of students Passed in first class
	M.A Mathematics	172	153	108	70	61
	M.A Urdu	123	111	90	81	62
	M.Com	182	169	130	76	60
	M.A English	35	30	20	66	59
	M.A Economics	122	111	85	76	61

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M.A Islamic Studies	109	95	78	82	66
MA Kashmiri	95	89	70	78	63
M.A Education	282	269	210	78	60
BEd	3533	3211	2621	81	71
Diploma in Computer Applications	73	68	One Year Programme	72	61
Diploma in Cyber Law	52	46	One Year Programme	70	61
Diploma in Business Administration	32	28	One Year Programme	76	65
Diploma in Tourism Management	51	47	One Year Programme	73	64
Diploma in Web Designing	52	48	One Year Programme	75	66
Diploma in Business Entrepreneurs	11	09	One Year Programme	79	62

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hip					
Diploma in Home Science	13	10	One Year Programme	71	67
Diploma in Urdu Journalism	42	38	One Year Programme	80	61
Diploma in Consumer Law and Practice	39	31	One Year Programme	79	68
Diploma in Pre primary Teacher training Practice	48	40	One Year Programme	73	61
Certificate Course in Kashmiri	09	08	One Year Programme	80	60

Part – V: Programme Project Report (PPR) and Self-Learning Material (SLM)

5.1 Compliance status of ‘Guidelines on Programme Project Report’ – As per Annexure - V of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

Upload samples and authority approval

<https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/SLM%20PPR%205.1.pdf>

5.2 Compliance status of ‘Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy’ – As per Annexure - VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.

<https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/SLM%20PPR%205.2.pdf>

5.3 Compliance status in respect of Self-Learning Material– As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.

<https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/5.3.pdf>

Part - VI: Programme Delivery through Learner Support Centre (LSC)

6.1 Details of personal contact programmes implemented:

Please provide information in respect of programmes at UG, PG and PGD Programmes

S. No.	Programmes name	Centre Name	No. of centres conducted PCP	No. of PCP held every year	Total no. of students registered in the programme	No. of Students Attended on an average basis
01.	M.A./MSc Mathematics	Centre for Distance and Online Education (Headquarters)	01	05	111	105
02.	M.A Urdu	Centre for Distance and Online Education (Headquarters)	01	04	84	72
03.	M.Com	Centre for Distance and Online Education (Headquarters)	01	04	98	80
04.	M.A. Economics	Centre for Distance and Online Education (Headquarters)	01	05	84	75
05.	M.A. Education	Centre for Distance and Online	01	05	232	225

		Education (Headquarter s)				
06.	M.A. Islamic Studies	Centre for Distance and Online Education (Headquarter s)	01	05	118	95
07.	M.A. English	Centre for Distance and Online Education (Headquarter s)	01	05	50	40
08	M.A. Kashmiri	Centre for Distance and Online Education (Headquarter s)	01	02	77	64
09.	B.Ed.	Centre for Distance and Online Education (Headquarter s), Regional Centre for Distance Learning Jammu and 14 others registered LSC, information of which is in the table 6.3.	16	02	3110	2935

6.2 Compliance status of 'Learner Support Centre' – As per Annexure – VIII of UGC(ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the process followed for identification of LSCs and the agreement terms for providing support to the learners thereby ensuring compliance to the LSCs provisions of the Regulations. The explicit details of approval by its Statutory Authorities/CIQA shall also be mentioned.

The Centre for Distance and Online Education adheres to the norms prescribed under Annexure-VIII of UGC ODL Regulations 2020 with regard to the functioning of Learner Support Centers. The Regulations have been complied with as given in Annexure with thrust on the main components as given under:

The Centre has established sixteen (16) Learning Study Centers (LSC) and one regional center located in different Govt. educational institutions across the state. The Study Centers (S.C.s) or Learner Support Centres (LSCs) are established and managed directly by the University of Kashmir and not through any franchise or outsourced arrangement. The Directorate of Distance Education does not carry out any of its activities related to the Open and Distance Learning mode at places other than Study Centres or Learner Support Centres under a different a name such as Information Centre, Facilitation Centre, Nodal Centre, Knowledge Partner, Partner Institution, Multimedia Centres and similar such names:-

The Centre for Distance and Online Education has not established any Study Centre or Learner Support Centre beyond the jurisdiction of the University of Kashmir or under any franchisee or outsourcing agreement, as described in UGC ODL Regulations 2020. However, the Directorate has one Regional Centre for Distance Learning, Directorate Of Distance Education Bathindi Jammu, Jammu and Kashmir for Kashmiri Migrants. The Study Centres or Learner Support Centres of the University of Kashmir have no authority to admit any learner to any programme in Open and Distance Learning mode for or on behalf of University of Kashmir

6.3 LSC wise enrollment details (Not for Private University)

Sr. No.	Name & Address of College/ institute where LSC is established (with Pin Code)	This LSC is of how many HEIs? (No. and Names)	If yes, All the HEIs in the same State as that of the LSC?	Name of HEI to which College/ institute is affiliated (where LSC is established)	Whether the College/ institute is private or Govt (where LSC is established)	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Programs offered	Total Enrolled student.
01.	University of Kashmir, North Campus, Baramulla	01 (University of Kashmir):	Yes	University of Kashmir	Government	Mr. Bilal Ahmad Kulloo	M.A., M.Ed, NET, SET	10	B.Ed	332
02	University of Kashmir, South Campus, Anantnag	01 (University of Kashmir):	Yes	University of Kashmir	Government	Moomin Jan	M.Phil, NET, SET	15	B.Ed	350
03	Govt Degree College Budgam	01 (University of Kashmir):	Yes	University of Kashmir	Government	Dr. Aijaz Rashid	Ph.D., NET	19	B.Ed	87
04	Govt Degree College Kupwara	01 (University of Kashmir):	Yes	University of Kashmir	Government	Prof. Mohd Rafi Hajam	M.A., NET, B.Ed	11	B.Ed	94
05	Govt Degree College Pulwama	01 (University of Kashmir):	Yes	University of Kashmir	Government	Prof. Tanveer Ahmad Sheikh	B.Ed, NET, SET	18	B.Ed	180
06	Institute of Advanced studies M.A. Road Srinagar	01 (Cluster University of Srinagar):	Yes	Cluster University of Srinagar	Government	Feroz Ahmad Wani	M.A., M.Ed.	22	B.Ed	175
07	Govt Degree College Handwara	01 (University of Kashmir):	Yes	University of Kashmir	Government	Ajaz Ahmad Magray	M.Ed., M.Phil., NET	09	B.Ed	65

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08	Govt Degree College Tral	01(Uni versity of Kashm ir):	Yes	University of Kashmir	Government	Dr. Mehraj U Din Sheikh	Ph.D.	12	B.Ed	32
09	Govt Degree College Ganderbal	01(Uni versity of Kashm ir):	Yes	University of Kashmir	Government	Dr. Shaheen Akhter	Ph.D.	15	B.Ed	111
10	Govt Degree College Kargil	01(Uni versity of Ladak h):	Yes	University of Kashmir	Government	Padma Wangcho k	M.Sc., B.Ed., SET	7	B.Ed	130
11	Regional Centre for Distance Learning, Bathindi Jammu	01(Uni versity of Kashm ir):	Yes	University of Kashmir	Government	Dr. Rizwan Ahmad Shah	M.Ed., Ph.D.	12	B.Ed	303
12	N.M Higher Secondary Institute Bandipora	01(Dir ectorat e of School Educat ion, Kashm ir):	Yes	University of Kashmir	Government	Dr. Showkat Mohmood Reshi	Ph.D., M.Phil., B.Ed.	08	B.Ed	63
13	Govt Degree College Shopian	01(Uni versity of Kashm ir):	Yes	University of Kashmir	Government	Prof. Javid Ahmad Malik	M.A., M.Phil., B.Ed.	17	B.Ed	140
14	District institute of Education & Training Leh	01(Stat e Institut e of Educat ion): Yes	Yes	State Institute of Education	Government	Tsewang Dorjay Moti	B.Ed., M.A.	09	B.Ed	141
15	Govt Degree College Kulgam	01(Stat e Institut e of Educat ion):	Yes	University of Kashmir	Government	Zahoor Ahmad Thoker	M.A., M.Ed., NET, SET	20	B.Ed	148
16	Govt Degree College Charar-i-Sharief	01(Stat e Institut e of Educat ion):	Yes	University of Kashmir	Government	Dr. Nazir- Ul-Amin Dar Gash	B.Sc., M.A., SET,	6	B.Ed	34

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17	CDOE Headquarters	01(State Institute of Education):	Yes	University of Kashmir	Government	Dr Habibulla h Shah	Ph.D., M.Ed.	34	B.Ed	725
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Note: In case of Science Programmes, programmes shall be offered from the Head Quarters and/or only from such Learner Support Centres which are offering the same programme under conventional mode at least for seven years.

Whether LSC is offering same programme under conventional mode	If Yes, then years since when being taught in conventional mode	No. of years	7 years condition complied Yes/No
Science programme (M.A./M.Sc Mathematics) is offered by the Directorate of Distance Education from the Head Quarters only	Not Applicable		

6.4 Off campus details (For Deemed to be University)

Sr. No.	Name & Address of Off campus (Pin Code)	Approval of Govt of India through notification published in the Official Gazette	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Programmes offered	Total Enrolled student.
Not Applicable							

6.5 Delivery of Self-Learning Material

Delivery of Self Learning Material to learners for ODL programmes as defined in Annexure-VI and Annexure-VII of Regulations

Type	Date of Admission (for July and	Date of delivery SLM	Whether delivered	SLM to

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	January)		learners within a fortnight from the date of admission
Printing Material	Last Date of Admission: 15th November, 2024	Delivered SLM on Different dates for different programmes	Within a month and half
Audio-Video Material	N/A	N/A	N/A
Online Material	All time available on CDOE Website		
Computer based Material	N/A	N/A	N/A

6.6 Whether any course in a particular programme was allowed through OER/ Massive Open Online Courses: **NO**

Part – VII: Self Regulation through disclosures, declarations and reports

7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020- Self-regulation through disclosures, declarations and reports

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Declarat.pdf	
Uploading of the following on HEI website (Mention link)			
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Open and Distance Learning mode	view	
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	view view view	

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4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	VIEW VIEW	
5.	Programme-wise information on syllabus,	VIEW	

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Type of HEI:

	suggested readings, contact points for counselling/mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details (for Open and Distance Learning mode), their working hours and counselling (for Open and Distance Learning mode) Schedule;	VIEW	
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	VIEW VIEW	
7.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	VIEW	
8.	Information regarding all the programmes recognised by the Commission	VIEW VIEW	
9.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	View	
10.	Complete information about 'Self Learning	VIEW	

	Material' including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes;		
11.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Open and Distance Learning Programmes	VIEW	
12.	List of the 'Learner Support Centres' along with the number of learners who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner, for Open and Distance Learning programmes	VIEW	
13.	List of the 'Examination Centres' along with the number of learners in each centre, for Open and Distance Learning programmes	VIEW VIEW	
14.	Details of proctored examination in case of end semester examination or term end examination of Open and Distance Learning programmes	VIEW	
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	VIEW	

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16.	Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance	N/A	
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Part – VIII: Admission and Fees**8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

S.No.	Provision	Whether being complied Yes/No
1.	The intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by a Dual Mode University shall be three times of the approved in take in conventional mode and incase of Open University, it shall be commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners:	YES
2.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in Open and Distance Learning mode, shall render the enrolment invalid	Yes

3.	<p>A Higher Educational Institution shall, for admission in respect of any programme in Open and Distance Learning mode, accept payment towards admission fee and other fees and charges-</p> <p>(a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions;</p> <p>(b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions;</p> <p>(c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.</p>	YES
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4.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	Yes
5.	<p>The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government:</p> <p>Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, and shall provide for equity and access to all deserving learners</p>	Yes
6.	<p>Admission of learners to a Higher Educational Institution for a programme in Open and Distance Learning mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners:</p> <p>Provided that a Learner Support Centre shall not admit a learner to any programme in Open and Distance Learning for or on behalf of the Higher Educational Institution</p>	Yes
7.	<p>Every Higher Educational Institution shall-</p> <p>(a) record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an</p>	Yes

	<p>International Learner;</p> <p>(b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years;</p> <p>(c) exhibit such records as permissible under law on its website; and</p> <p>(d) be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.</p>	
8.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Open and Distance Learning mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	
8. (a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in Open and Distance Learning mode, and the other terms and conditions of such payment	Yes
8. (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	Yes
8. (c)	The number of seats approved in respect of each programme of Open and Distance Learning mode,	Yes

	which shall be in consonance with the resources	
8. (d)	the conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	Yes
8. (e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	Yes
8. (f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test	Yes
8. (g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other	Yes
8. (h)	Pay and other emoluments payable for each category of teachers and other employees	Yes
8. (i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	Yes

8. (j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	Yes
8. (k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	Yes
9.	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order	Yes
10.	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	Yes
11.	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Open and Distance Learning mode offered by a Higher Education Institution	Yes
12.	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the	Yes

	purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	
13.	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in Open and Distance Learning mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher Educational Institution	Yes
14.	No Higher Educational Institution shall, issue or publish- (a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised; (b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorised to issue such advertisement on behalf of the Higher Educational Institution knows to be false	Yes

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	or not based on facts or to be misleading	
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Part – IX: Grievance Redressal Mechanism

9.1 Compliance status of 'Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

Institutional Grievance Redressal Framework of Centre for Distance and Online Education, University of Kashmir

The Centre has instituted a structured, multi-layered grievance redressal framework designed to uphold principles of accountability, responsiveness, and transparency in addressing student concerns. This comprehensive mechanism is aligned with best practices in academic governance and seeks to ensure that all grievances—irrespective of their nature or stage in the academic lifecycle—are resolved in a timely and effective manner.

The grievance redressal framework encompasses the following key modalities:

Structured Event-Specific Digital Interfaces for Grievance Resolution: The Centre utilizes customized Google Forms, strategically developed for distinct academic phases such as pre-admission, post-admission, pre-result, and post-result. These instruments are designed to capture context-specific concerns with precision, thereby facilitating systematic data collection and prompt resolution.

Formal Email-Based Correspondence: Students are encouraged to communicate their grievances to the designated academic coordinators via official institutional email channels. This ensures formal documentation, traceability, and structured follow-up within the purview of institutional protocols.

Direct Administrative Interface: Where necessary, provisions are made for in-person engagement between students and administrative personnel. These meetings allow for personalized dialogue and nuanced understanding of complex or sensitive issues, thereby reinforcing the Centre's commitment to empathetic and equitable resolution practices.

Real-Time Digital Communication Channels: Official WhatsApp groups, created for each program and academic batch, function as supplementary channels for real-time interaction. These platforms enable immediate reporting and resolution of minor or time-sensitive issues while maintaining an institutional presence in students' day-to-day academic communication.

9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
<p>55 Applications received via https://egov.uok.edu.in/FeedBackForum/Default.aspx</p>	<p>All resolved</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/greivances%202024.pdf</p>
<p>Around 200 grievances received on official email of coordinator examination of CDOE during the year 2024 which include representations for deletion of forms (in case of double form), centre change applications, admit card related issues.</p>	<p>All resolved</p> <p>Data can be accessed from examination@ddeku.edu.in</p>
<p>16 grievance which CDOE received in written form during the year 2024 which include RTI, Fee refund and representations from Late college students for Bed Programme</p>	<p>All resolved</p> <p>https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/Written%20Grievances%20and%20RTI%202024%20(1)%20(1).pdf</p>

9.3 Complaint Handling Mechanism

HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.

Complaint Handling Mechanism – CDOE

The **Centre for Distance and Online Education (CDOE)** maintains direct and continuous contact with all bonafide students through their respective Course Coordinators. This arrangement ensures that students' concerns are addressed promptly and effectively.

The Complaint Handling Mechanism at CDOE includes multiple communication channels, in accordance with the relevant regulations:

1. **Emails** – Students may submit their grievances through the official CDOE email, which is monitored regularly by the Incharge of grievance committee and thereafter complaints are forwarded to the concerned Course Coordinators for their opinion. The grievance committee takes a call on the opinion submitted by course coordinators and resolves the grievance as per the norm's and the concerned complainant is informed accordingly.

2. **WhatsApp Communication** – Dedicated WhatsApp groups are maintained for each programme to facilitate quick information sharing and grievance reporting. The admin of the such WhatsApp groups include CR of the class, dealing Assistant and Course coordinator of the relevant programme.

3. **Direct Interaction** – Students may meet Course Coordinators in person during office hours to discuss and resolve issues. This direct interaction of the students is available during the official hours with the course coordinators and the Incharge enquiry Cell takes a care of such interactions.

4. **Phone Calls** – Direct telephonic access to Course Coordinators and relevant administrative staff is available for urgent matters.

5. **Feedback Forms via Google Forms** – Event-specific and programme-specific feedback forms are shared periodically to collect students' input and identify potential grievances for proactive resolution.

6. **Online Grievance Redressal Portal** – A dedicated *Grievance Redressal Mechanism* page is available on the CDOE website, providing an accessible platform for students to lodge complaints online:

<https://ddeku.edu.in/Main/ViewPage.aspx?Page=GrievanceRedressalMechanism>

7. **E-Samadhan**: With the establishment of E-Samadhan, students directly submit their grievances through the online e-Samadhan portal which is forwarded to Nodal

9.4 Details of Complaints received from UGC (DEB)

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)
n/a*	n/a*	n/a*

***Note:** UGC has discontinued the existing Complaint Handling Mechanism portal and introduced a centralized single-window system, *UGC e-Samadhaan*, for grievance redressal. Now grievances are submitted through the new portal at <https://samadhaan.ugc.ac.in>. The pending grievances on Complaint Handling Mechanism portal were resolved by **15th April 2023**. This decision was approved in the 566th Commission meeting to streamline and avoid duplication in grievance handling.

Supporting document: follow the link given below

[https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/adoption%20of%20e-Samadhaan%20portal%20by%20UGC%20for%20resolution%20of%20grievances%20\(1\).pdf](https://ddeku.edu.in/Files/2cfa4584-5afe-43ce-aa4b-ad936cc9d3be/Custom/adoption%20of%20e-Samadhaan%20portal%20by%20UGC%20for%20resolution%20of%20grievances%20(1).pdf)

9.5 Details of Complaints received from UGC e-Samadhaan (for the session 2024)

<https://samadhaan.ugc.ac.in/Home/Index>

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)
n/a	n/a	n/a

Part – X: Innovative and Best Practices

10.1 Innovations introduced during academic year

During the academic year 2024-25, our institute introduced key innovations in distance education to enhance accessibility, support and academic continuity. Some of these are as under:

On **Maach 28, 2024**, the University announced the launch of **Knimbus Remote Access Software** via Allama Iqbal Library. This enabled distance learners to access library resources off-campus- an important innovation in supporting remote students.

Home Delivery of SLM to Disabled Students: The centre adopted the policy of making home delivery of self learning material to the disabled students enrolled with Centre for Distance and Online Education by dispatching it via India Post on its own expenses.

The examination management of the CDOE has adopted the policy of notifying date sheets three months in advance to make students curious about it, so they will make preparations

10.2 Best Practices of the HEI

a) Virtual Counselling and Tutoring: Centre has adopted the approach of providing online/virtual counselling with regard to providing academic as well as social and emotional support services to its learners. This has created good impact on involvement behaviour of our learners in different activities associated with their academic as well as personal and social life. Being from far off places, poor families and in-service, learners are accepting this model with great zeal and zest as their time and money is saved.

b) Cost- effective Learning Materials: Access is now provided to the learners of our centre to use free and open licensed educational resources.

c) Frequentative course updating: Centre has adopted the iterative mechanism of updating courses and Self learning materials on taking continuous feedback from stakeholders especially students and on the basis of new educational trends.

d) Recording of lectures and sharing with non-attending students: The approach of recording the lectures

while teaching to the learners has been adopted now on permanent basis. The objective behind this is to share these with the students who could neither attend offline nor real time online lectures.

e) Mock Tests/Demonstration: CDOE organized mock tests for learners at respective centres before their final examination. Especially for B.Ed students, before their final demonstration in front of external examiner, mock demonstrations were conducted this year again.

f) Continuous Counselling: For new aspirant of CDOE counselling sessions are organized inside the campus as well as outside the campus at study centres and contact centres. The teams comprising of faculty members and technical staff of the centre visit different degree colleges of the valley to meet upcoming aspirants and offer them counselling for admission. Once admission is done, the counselling is continued with as a regular feature that is even being offered on demand of students.

g) Seminars/conferences etc.: Workshops, seminars, conferences, extension lectures etc. are being organized on regular basis for faculty as well as students. Course specific workshops for students are a regular feature of the centre.

h) Continuation of Blended Mode PCP's: The blended mode Personal Contact Programmes that is offering both offline/Online Mode all along the year is continued with.

i) Frequent Communication: The communication is made by the coordinators of different programmes with the enrolled students regularly via Whatsapp groups, social networking sites, print media and more specifically through the well established website of the centre.

j) Elasticity and customization: To keep learners free to the maximum possible extent for balancing their other commitments, CDOE provides the flexibility to follow their own pace.

k) Regular feedback: For making improvement and adjustment in our courses and their delivery, CDOE regularly seek feedback from its learners and resource persons.

l) Monitoring and supervision: The supervisory teams are constituted to visit the learner support centres to monitor the PCP's and facilitate the process of organizing PCP's. The key areas are identified to take care of, and instructions are given to minimize limitations that are being faced.

m) Remedial Short term personal contact programmes: Learners with curiosity to have more lectures and

classes to remove their deficiencies are provided with short term (One week Long) personal contact programmes.

n) **Micro-learning e-modules of SLM:** Breaking down of SLM into smaller parts introduced as an innovation in 2022 became the strength of the centre, as it was whole heartedly received by the learners and highly positive feedback motivated us to continue with it.

10.3 Details of Job Fairs conducted by the HEI

Our University has Centre for Career Planning and Counselling, which is looking after this component. In our centre mostly in-service purple are the learners.

10.4 Success Stories of students of ODL mode of the HEI

Story I

Name: Shakir Gani Bhat

Course: B.Ed

Enrolment no. 22432898

Institution: Centre for Distance and Online Education (CDOE), University of Kashmir

Designation: Panchayat Secretary in RDD & PR, J&K

Background

Hailing from the picturesque yet challenging terrains of Jammu and Kashmir, Mr. Shakir has been a dedicated Panchayat Secretary in the Rural Development Department & Panchayati Raj. Recognizing the transformative power of education, he aspired to enhance his pedagogical skills and contribute more effectively to community development.

Academic Pursuit

In pursuit of academic excellence without compromising his professional responsibilities, Mr. Bhat enrolled in the Bachelor of Education (B.Ed.) program through the distance learning mode offered by the University of Kashmir. The

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flexibility of the program allowed him to balance his work commitments with academic endeavors seamlessly.

Achievements

Academic Excellence: Mr. Bhat successfully completed the B.Ed. program, demonstrating commendable academic performance throughout the course.

Professional Growth: The knowledge and skills acquired during the program have been instrumental in enhancing his capabilities as a Panchayat Secretary, enabling him to implement educational initiatives and community programs more effectively.

Community Impact: Leveraging his enhanced educational insights, Mr. Bhat has initiated several literacy and skill development programs in his jurisdiction, positively impacting the lives of many in the rural community.

Testimonial

"The distance education program at the University of Kashmir has been a beacon of hope for professionals like me. It provided the perfect blend of flexibility and quality education, empowering me to serve my community better."

Mr.

Shakir Gani Bhat.

Story-II

Name: Ms. Asiya Haider

Course Enrolled: M.A. in Education (Distance Mode)

Designation: Multi Tasking Staff (MTS), Food, Civil Supplies & Consumer Affairs Department, Srinagar

Balancing Education and Economic Constraints through Distance Learning

Background

Raised in a setting where pursuing higher studies was financially challenging, Ms. Asiya Haider aspired to enhance her academic qualifications—but could only manage to afford a master's degree through distance education. Opting for the

M.A. in Education at the University of Kashmir's Centre for Distance and Online Education (CDOE), she enrolled in 2020, leveraging its flexibility to balance work in private sector for earning and academic responsibilities.

Challenges Overcome

- **Financial Constraints:** Limited means meant only distance education was viable. Despite this, Asiya seized the opportunity, dedicating herself to her studies without compromising her livelihood.
- **Professional Responsibilities:** Employed in private sector in Srinagar, she managed full-time work alongside her coursework.
- **Self-Discipline and Study Habits:** Distance learning demands strong self-regulation. Asiya developed robust study habits—daily schedules, consistent engagement with study materials, and proactive communication with faculty and peers which helped her to qualify the screening test of MTS job in Food and Supplies deptt of UT of J&K.

Achievements & Growth

- **Securing Employment during Study:** Her proactive pursuit of higher education created a pathway to secure her current government position. The M.A. in Education not only boosted her knowledge but also made her candidature stronger for government service. This milestone provided immense motivation to remain committed to her academic goals.
- **Enhancement of Academic Skills:** Through the flexibility of distance mode, she cultivated time management and independent learning skills—essential tools that augmented her professional efficiency.
- **Inspiration to Others:** Her journey stands as a powerful testament to how distance education can empower individuals facing socio-economic hurdles to elevate themselves and serve the community better.

Testimonial

“Pursuing my M.A. in Education through distance mode was both a blessing and a challenge. It demanded dedication but offered a chance when none seemed possible. I couldn’t afford a traditional program, yet this pathway empowered me to grow academically and professionally, leading to a stable government job and teaching me study habits that continue to serve me in every facet of life.”

Ms.

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Asiya Haider

Success Story-III

Name: Mr. Mohammad Ali

Course: B.Ed (Distance Mode)

Exam Session: October–November 2023 (Passed)

Registration Number: 6199-KR-2015

Profession: Science Teacher under Samagra Shiksha, Kargil

From Distance Learner to Science Educator under Samagra Shiksha

Background & Motivation

Mr. Mohammad Ali's dream was to serve as an educator in his community of Kargil. Yet, geographical distance and professional commitments made enrolling in a traditional, on-campus B.Ed program challenging. Recognizing the value of a formal teaching qualification, he enrolled in the B.Ed program offered via distance mode by the Centre for Distance and Online Education (CDOE), University of Kashmir.

The University's program, with a robust NCTE-aligned curriculum and a strong reputation for producing competent teaching professionals, offered a viable path for working individuals seeking to advance their careers without compromising their responsibilities.

Academic Journey & Achievements

- Over the two-year duration, Mohammad Ali diligently navigated the coursework, demonstrating perseverance and self-discipline.
- He completed the B.Ed examinations during the October–November 2023 session and successfully passed same in April, 2024—marking a milestone in his academic and professional life.
- His success reflects both personal dedication and the flexibility and credibility of CDOE's distance education model.

Impact: Securing a Teaching Role

Armed with his B.Ed qualification, Mr. Ali became eligible for and secured a position as a Science Teacher under the

Samagra Shiksha initiative in Kargil. His appointment exemplifies how such government initiatives depend upon qualified educators—often made possible through accessible distance learning pathways.

In Jammu & Kashmir, B.Ed degrees—whether acquired through traditional or distance-mode institutions—are recognized and valued in teacher recruitment processes. Recruitment under Samagra Shiksha emphasizes academic credentials like B.Ed, and Mr. Ali's success serves as a testament to that merit-based system.

Significance & Broader Implications

- **Professional Empowerment:** Mr. Ali's achievement underscores how distance education facilitates career advancement, particularly for individuals in underserved or remote regions.
- **Serving Local Communities:** As a Science Teacher in Kargil, he directly contributes to improving educational quality and accessibility in his region.
- **Inspiring Others:** His journey inspires fellow learners—especially employed individuals balancing multiple responsibilities—to pursue higher education and teaching careers.

Testimonial

“Pursuing my B.Ed through the CDOE, University of Kashmir, was a life-changing decision. The distance learning format offered me the flexibility I needed, and the quality of the curriculum equipped me with the skills to become a science educator under the Samagra Shiksha program in Kargil. This qualification opened doors that once seemed distant, and today, I am fulfilling my aspiration to serve and educate in my community.”

Mr. Mohammad Ali

10.5 Initiatives taken towards conversion of SLM into Regional Languages

From Primary level education to University level, medium of instruction in J&K UT is English. Local language script is difficult to go through for most of the learners. Hence CDOE has not adopted the policy of SLM Conversion into regional languages. It is pertinent to mention here that, Language specific programmes and language subjects are written in particular language.

10.6 Number of students placed through Campus Placements

Not Applicable, as this aspect is being taken care of by centre for Career Planning and Counselling, University of Kashmir.

10.7 Details of Alumni Cell and its activity

Well established Alumni cell headed by Director CDOE and three other faculty members is functioning since long. This cell works with the objective of making the networking of alumni strong and gets engaged in extension activities. Following activities are organized and maintained by Alumni cell of CDOE.

- a) Fund Raising for needy people for helping orphan students to pursue education and people with chronic diseases to meet medical expenses.
- b) Annual Alumni meet was organized on November, 14, 2024 in the CDOE.
- c) Reunion of students at learner support centres from different batches was organized by Alumni cell of CDOE from 08-07-2024 to 29-07-2024 to make them able to share experiences of CDOE and after life of CDOE and the help they got from the degree of the CDOE.

10.8 Any other Information

Nil



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UNIVERSITY OF KASHMIR

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NIRF ranking 45

Main Campus, Hazratbal, Srinagar

Prof. Tariq Ahmad Chishti
Director

Date: 29/08/25

Declaration

It is hereby declared that the following documents have been uploaded on our official website

- The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Open and Distance Learning mode.
- Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities.
- Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure.
- Programme-wise information on syllabus, suggested readings, contact points for counseling/mentoring, programme structure with credit points, programme-wise faculty details; list of supporting staff, list of Learner Support Centers with addresses and contact details (for Open and Distance Learning mode), their working hours and counseling (for Open and Distance Learning mode) Schedule.
- Important schedules or date-sheets for admissions, registration, re-registration, counseling/mentoring, assignments and feedback thereon, examinations, result declarations etc.
- The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any.
- Information regarding all the programmes recognised by the Commission.
- Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded.
- Complete information about 'Self Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes.
- A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Open and Distance Learning Programmes.
- List of the 'Learner Support Centers' along with the number of learners who shall appear at any examination center and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner, for Open and Distance Learning programmes.
- List of the 'Examination Centers' Along With the no. of learners in each center, for Open and Distance Learning programmes.
- Details of proctored examination in case of end semester examination or term end examination of Open and Distance Learning programmes.

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- Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc.
- Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance


Director


Registrar