



Centre for Distance and Online Education University of Kashmir

Hazratbal, Srinagar - 190006

05-12-2024

NOTES

Minutes of SLM Review Meeting

A Review Meeting of Self-Learning Material (SLM) of MA Kashmiri subject in light of CIQA parameters laid down under UGC-DEB Guidelines-2020. The meeting was held under the chairmanship of Director CDOE Professor Shawkat Ahmad Shah on 5th December 2024. The meeting was attended by the following members:

S. No	Name	Institution	Nature of Participation
1	Prof. Shad Ramzan	Ex- Faculty, Department of Kashmiri, University of Kashmir	Expert
2	Prof. Mushtaq Ahmed Zarger	Professor in Kashmiri, Department of Modern Indian Languages, Aligarh Muslim University, Aligarh	Expert
3	Dr. Afaq Aziz	Ex-Associate Professor of Kashmiri, Centre for Central Asian Studies, University of Kashmir	Expert
4	Dr. Shafqat Altaf	Assistant Professor, Department of Kashmiri, University of Kashmir	Expert
5	Dr. Mohd Altaf Ahanger	Associate Professor Urdu, Centre for Distance and Online Education, University of Kashmir	Convener, CIQA Sub-Committee
6	Mr. Kh. Mohammad Shafi	Assistant Professor, Centre for Distance and Online Education, University of Kashmir	Member, CIQA Sub-Committee
7	Dr. Syed Ishfaq Ahmed Shah	Assistant Professor, Centre for Distance and Online Education, University of Kashmir	Member, CIQA Sub-Committee
8	Dr. Jaweed Ahmed Najar	Assistant Professor in Kashmiri, Centre for Distance and Online Education, University of Kashmir	Faculty Member of Kashmiri Discipline
9	Miss Jasira Ali	Technical Staff Member, Centre for Distance and Online Education, University of Kashmir	Member, CIQA Sub-Committee

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At the outset, the Director CDOE, University of Kashmir welcomed the members and presented the agenda for the meeting. The expert committee reviewed the SLM of MA Kashmiri in light of CIQA parameters and made following observations:

OBSERVATIONS

1. SLM developed and designed for the courses entitled Tasawuf and Bhakti Vad: Kashmiri Poetry (KMR24105DCE), Functional Kashmiri (KMR24104CR) and Kashmiri Language in Global Linguistics Perspectives (KMR24103CR) contain the following limitations:
 - i. The SLM does not strictly follow UGC-DEB guidelines, particularly in areas such as learning objectives, assessment of prior knowledge, learning activities, feedback, self-assessment questions, summary, and study guide.
 - ii. Self-Learning Material of a few courses contains typos and orthographical errors, detracting from its overall quality.
 - iii. Accentual and orthographical dissimilarities exist in some courses, affecting consistency and coherence.
 - iv. Some SLMs contain unnecessary information, hindering course objectives and learner engagement;
 - v. The two-fold communication process between content and learner is often neglected.
 - vi. The English text or terms at some places in the SLM have wrongly been reflected.
 - vii. The SLM must be tailored in a way to ignite the mind of a learner to apply new knowledge and skills.
2. The course writers of paper titled Tasawuf and Bhakti Wad: Kashmiri Poetry have not digested the thematic aspects properly which would made them able to present the SLM content lucid and comprehensive;
3. The original verses or couplets reflected in the course titled Mystic and Ethical Heritage of Kashmir: with special reference to Lal and Sheikh ul Aalam have been observes textually incorrect;
4. Format of Self Learning Material is a little different from the new format provided in the CIQA parameters laid down in the UGC-DEB-2020 Guidelines;
5. Some topics lack the advanced information available in that field of study like:
 - a. Reflection of Contemporary Life in the Short Story (KMR24201CR);
 - b. Theories and Principles of Literary Criticism (KMR24203CR);
6. Some typographical errors have crept in various papers;
7. Font size and line spacing are small that can hamper the readingpractices ofthe learners
8. SLM for the coursesis not available:
 - I. Devotional Poetry (KMR24107DCE);
 - II. Culture and History of Kashmir (KMR24204CR);
 - III. New Criticism (KMR24303CR)
 - IV. Comparative Literature (KMR24304CR)

Recommendations

1. Ensure strict adherence to UGC-DEB guidelines to maintain quality and consistency.
2. Conduct thorough proof reading to eliminate typos and orthographical errors.
3. Implement consistent formatting, typography, and orthography across courses.
4. Review and refine content to ensure relevance, conciseness, and alignment with course objectives.

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5. Incorporate interactive elements, such as discussion forums, quizzes, and multimedia resources, to facilitate learner engagement.
6. Schedule periodic reviews to update and revise content, ensuring currency and relevance.
7. Establish feedback systems to gather learner input, informing future improvements.
8. Provide faculty training on effective SLM design, delivery, and evaluation.
9. Establish a quality assurance framework to monitor and evaluate SLM effectiveness.
10. Material should be presented exclusively as a form of art irrespective of caste, colour, creed, region and religion.
11. The content writers must acknowledge ideas and text references with authorship and authenticity;
12. Expert lectures delivered during contact classes should be recorded for making easily accessible to learners.
13. Conduct a thorough review of existing SLMs to identify areas for improvement.
14. Develop a comprehensive plan to address observations and recommendations.
15. Establish a quality assurance framework to ensure ongoing evaluation and improvement.
16. Provide faculty training and support to ensure effective SLM design and delivery.
17. Implement changes and monitor progress;
18. Faculty working on contractual basis in Universities and colleges with more than five years should be engaged for the development of SLM as per their specialization in case permanent faculty members are not available;

The meeting ended with the vote of thanks to the Chair.

Miss Jasira Ali

Dr. Jaweed Ahmad Najar

Dr. Syed Ishfaq Ahmad Shah

Mr. Kh. Mohammad Shafi

Dr. Mohd Altaf Ahanger

Dr. Shafqat Altaf

Dr. Afaq Aziz

Prof. Mushtaq Ahmad Zargar

Prof. Shad Ramzan

Prof. Shawkat Ahmad Shah

(Director)