



PROSPECTUS (2023-24)

Centre for Distance and Online Education

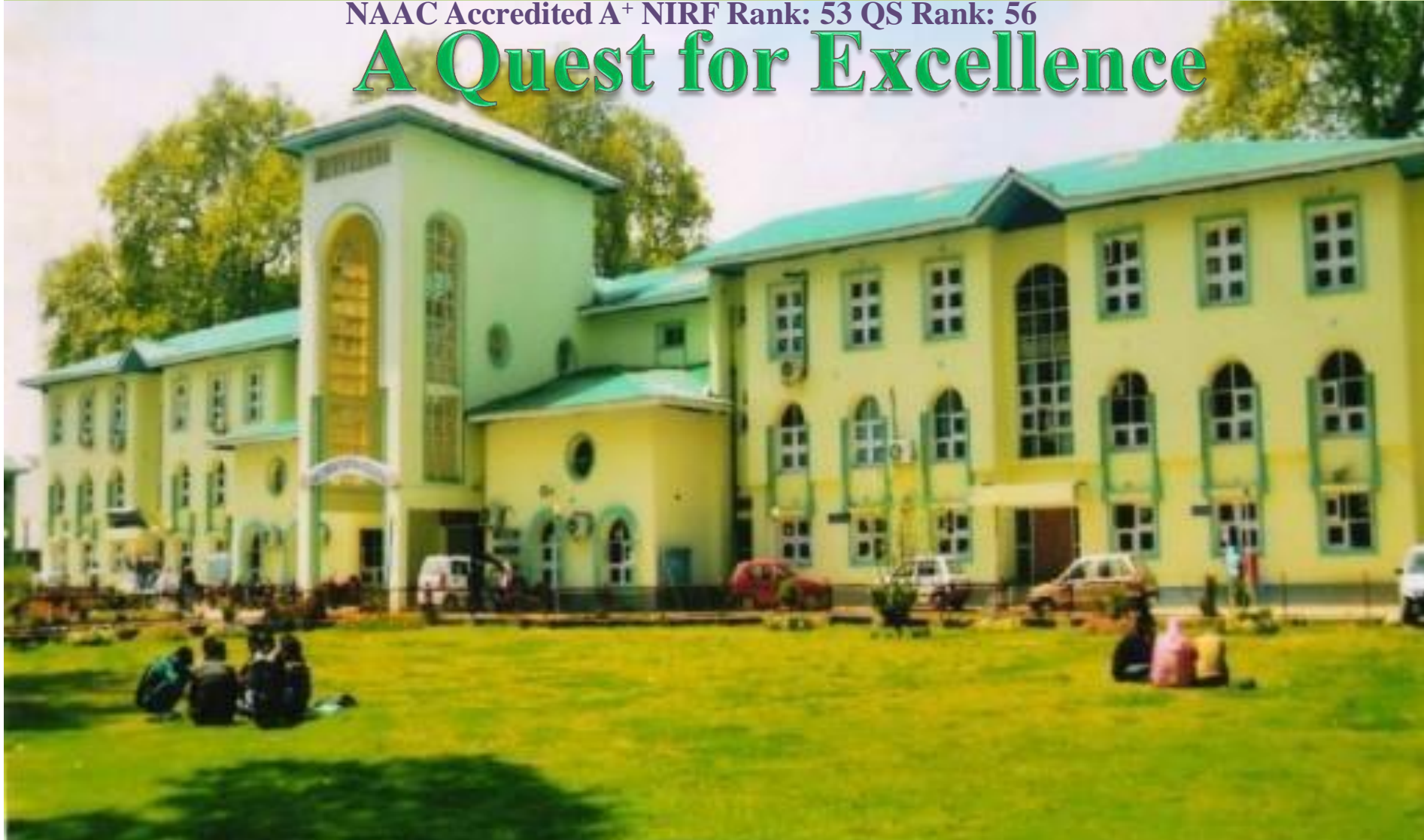
University of Kashmir, Srinagar, J&K, India-190006

NAAC Accredited A+ NIRF Rank: 53 QS Rank: 56

A Quest for Excellence



भारत 2023 INDIA



VISION

CDOE envisions itself as one of the internationally acclaimed centers of excellence in Open and Distance Learning.

MISSION

To ensure equal participation of academia, scholars, students, industry and civil society in innovative, creative and progressive programmes aimed at intellectual enlightenment and emancipation at individual and societal levels.

OBJECTIVES

- **To provide opportunities of higher learning to under privileged and downtrodden segments of the society.**
- **To provide continuing education to the employed, women, house wives and also to the business people.**
- **To provide need based Education in various disciplines to large segments of population through open and distance learning mode with the objective to reach the unreached.**
- **To achieve and sustain excellence in all programmes and activities.**
- **To strive to promote equality and social justice and to reduce social and cultural differences through diffusion of education.**
- **To facilitate establishment of a globally recognized Centre of Open & Distance learning fully equipped with Information and Communication Technology (ICT) that empowers its beneficiaries to carry forward the mission of generating scholarship which meets the twin test of academic excellence and social relevance.**

MESSAGE FROM THE DIRECTOR



The University of Kashmir persists for the noble cause of providing educational opportunities to the masses at their doorsteps. Right since its inception in 1976 the institution has a rich legacy of providing relevant education in synchronization with the contemporary needs and vitalities affirming quality and excellence. The Centre has always been at the forefront, providing opportunities for those aspirants who endure to learn amidst life situations that impede them to take up regular mode of learning; meeting the educational needs of the young aspirants including the marginalized and the excluded youth for their career mobility. The Centre is addressing the educational needs of Socio -Economically Disadvantaged Groups (SEDG) as recommended by National educational Policy (NEP) 2020. The Centre has taken various key initiatives as recommended by NEP2020 and Open and Distance Education (ODL) regulations 2017 to address issue of access, equity, affordability , quality .The Centre has established Central Quality assurance Cell (CIQA) and collects feedback from the primary stakeholders for restructuring of the system based on research inputs. The Centre has taken various e -governance initiatives with the objective to make the delivery system prompt and improve the work-flow-management system of the Centre.

To be contd...

Banking on my experience of 3 decades; I visualize as a great school of human kinetics where an inquisitive distance learner finds the right ambience to have a mind that is opened by wonder rooted in generosity, empathy, selflessness rather than the one closed by myopic dogmatic beliefs. To fulfill the objective of societal obligation and enhance the Gross-Enrollment-Ratio (GER), Centre has widened its base of Study-cum-information Centers to geographically challenged areas and equipped them with ICT facilities for providing excellent Student- Support-services. Programme administration and delivery has been re- engineered as per the needs of our learners. Personal Contact-Cum -Counseling Classes are delivered now through blended and multiple modes for facilitating those learners who cannot attend offline mode. Academic hybridization under choice based credit system (CBCS) for PG programme is being offered by the Centre for wider diversification of curricular transaction. In the field of extension and outreach activities Centre has done a remarkable job , recently it has signed a Memorandum of Understanding(MOU) with 15 Chinar Corps and has enrolled hundreds of army personnel across the country to address the issue of access. The Centre is publishing two research oriented journals "The Communications" in English and "The Tarseel (UGC Care Listed)" in Urdu which invite papers of multi-disciplinary nature as envisaged by NEP 2020. The Centre provides excellent study material to its learners, which is in Self learning format.

To be contd...

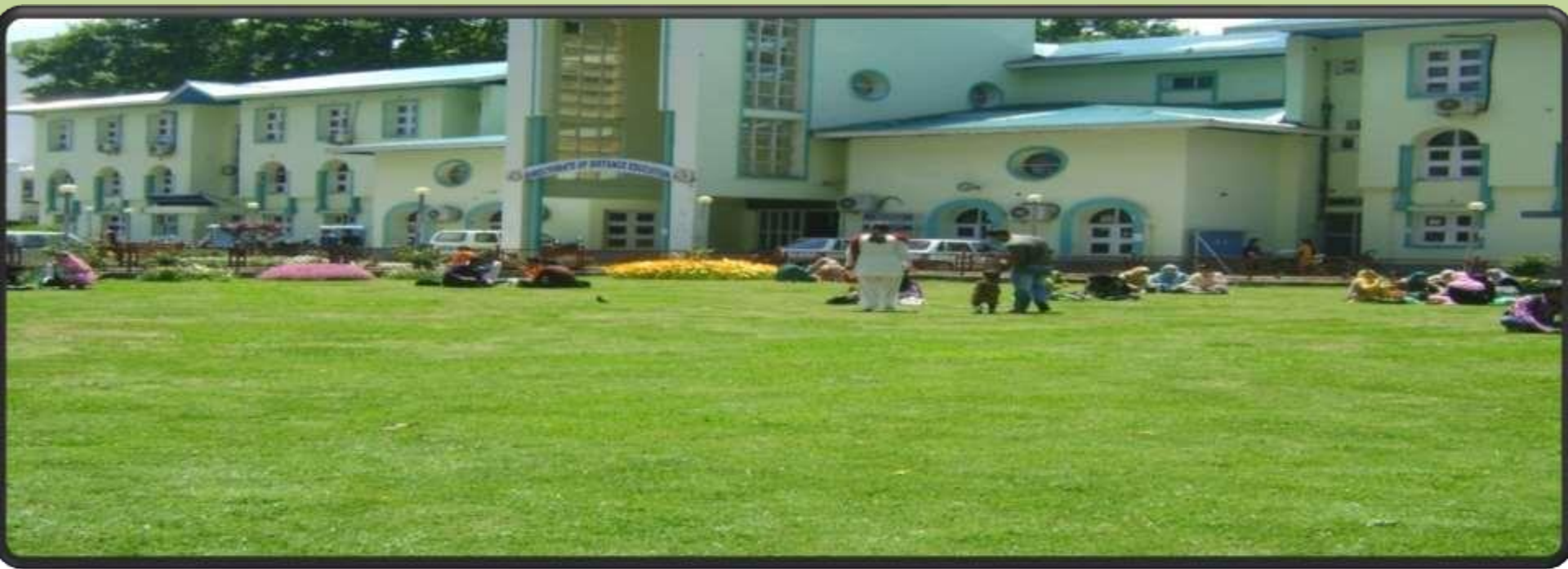
In addition Coordinators upload e-tutorials (summarized version) on the Centre website at regular intervals as a supplementary reading material. Under co-curricular activities Centre organizes various outdoor activities for the holistic development of its learners. At present the Centre is offering 17 programmes out of which we have seven P.G. programmes, two teacher training programmes, 8 diploma programmes and one certificate course in Kashmiri. At this juncture, I congratulate those aspirants who have already succeeded in transforming their lives through distance learning and invite more aspirants who have the quest for knowledge and success to build up a promising future. I affirm with full confidence that every experience of learning through distance mode from this University will be outstanding ensuring global standards.

Prof. Showkat Ahmad Shah
Director DDE

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University of Kashmir NAAC Accredited A+, NIRF Rank: 48 QS Rank: 56



The University of Kashmir established the in the year 1976 with the view to impart education in different disciplines through Open and Distance Learning (ODL) mode.

In order to shoulder the social responsibilities, the Centre has been offering many academic programmes and undertakes a diverse range of activities, for the benefit of the students. The Centre is housed in a multi-storied building well-equipped library, excellent student support services, audio-visual lab, conference hall, well-equipped classrooms, and a computer lab with latest Information and Communication Technology (ICT) facilities.

PROGRAMMES OFFERED

➤ P.G Programmes

- M.A/M.Sc. Mathematics
- M.A Economics
- M.Com
- M.A Urdu
- M.A English
- M.A Education
- M.A Islamic Studies
- M.A Kashmiri (to be offered after permission from DEB-UGC)

➤ Teacher Training Programmes

- B. Ed (Bachelor of Education)
- DPPTT (Diploma in Pre-Primary Teacher Training Program)

➤ Diploma Programmes

- DCA (Diploma in Computer Applications)
- DWD (Diploma in Web Designing)
- DTM (Diploma in Tourism Management)
- DBA (Diploma in Business Administration)
- DBE (Diploma in Business Entrepreneurship)
- DCL (Diploma in Cyber Law)
- DCLP (Diploma in Consumer Laws and Practice)
- DHS (Diploma in Home Science)
- DUJ (Diploma In Urdu Journalism)
- DUT(Diploma in Urdu Translation)
- Certificate Programmes
- Certificate Course in Kashmiri

Details of Academic Programmes Offered by the Centre

S. No	Name of the Programme	Eligibility	Programme Fee	Duration	Intake	Admission Criteria
01.	MA/M.Sc. in Mathematics	<p>1. B.A/B.Sc. with Mathematics/Applied mathematics subject/discipline having at least 24 Credits as Core or Generic Electives(Honors) at UG Level under CBCS Scheme.</p> <p>2. B.Sc. Actuarial & Financial Mathematics</p> <p>3. B.E./ B. Tech.</p> <p>For General Category qualifying percentage is 45% for general category 40% for reserved category.</p>	4675.00 per year	2 Academic Years(4 semesters)	200	Merit obtained in the qualifying examination.

02.	MA English	<p>1.B.A. English (Honors)/B.A. with English Literature subject/ discipline having at least 24 Credits either as Core or Generic Elective (Honours) at UG Level under CBCS Scheme.</p> <p>Note: 60% seats for candidates having passed BA English (Honors) and 40% for the candidates having passed their graduation with English Literature as one of the subjects at undergraduate level.</p> <p>2. 45% for general category 40% for reserved category.</p>	-do-	2 Academic Years(4 semesters)	200	-do-
03.	M.COM	<p>1. B Com / B.Com (Honours) 2. BBA / BBM/BBS 3. BA/ B.Sc. with Diploma in Accountancy/Cost Accountancy / Cost & Management Accountancy</p> <p>2. 45% for General category and 40% for reserved category</p>	-do-	2 Academic Years	200	-do-

04.	M A Education	<p>1. B.A. with Education subject/discipline having at least 24 Credits either as Core or Generic Elective (Honors) at UG Level under CBCS Scheme</p> <p>2. BA/B.Sc./B.Com with B.Ed.</p> <p>Note: 70% seats reserved for B.A. graduate with Education as one of the subjects or candidates having passed earned a minimum of 24 credits in Education either as Core or Generic Elective subject at UG Level under the CBCS Scheme and 30% seats shall be for candidates having graduation (B.A/B.Sc./B.Com) with B. Ed.</p> <p>3. 45% for General Category and 40% for reserved category</p>	-do-	2 Academic Years	1000	-do-
05.	M A Economics	<p>1. B.A. Economics (Honours)/B.A. with Economics subjects/discipline having at least 24 credits either as core or as Generic Elective (Honours) subject at UG level under CBCS Scheme or BBA/B.Com or B.A./B.Sc. with Mathematics/Statistics subject/discipline having at least 24 credits either as core or as Generic Elective (Honours) at UG level under CBCS Scheme as Core subject/discipline.</p> <p>2. 45% for Open category and 40% for reserved category .</p>	-do-	2 Academic Years	200	-do-

06.	M A Urdu	<p>1. B.A. with Urdu Literature subject/discipline having at least 24 Credits in either as Core or Generic Elective(Honours) at UG Level under CBCS Scheme.</p> <p>2. Molvi Fazil/Munshi Fazil/Adeeb Fazil Course (provided candidates have passed the said course of three years duration with General English as a subject in all the three years after passing 10+2 examination.</p> <p>3. B.A with Urdu as one of the subjects 45% for Open category and 40% for reserved category</p>	-do-	2 Academic Years	700	-do-
07.	M A Islamic Studies	<p>1. B.A. Fazila/B.A. with Islamic Studies subject/discipline having at least 24 credits either as Core or Generic Elective (Honours) at UG Level under CBSC Scheme or BA/B.Sc./B.Com or Four year B.Sc. Agriculture/ MBBS/BDS and Engineering Graduates. Molvi Fazil/Munshi Fazil/Adeeb Fazil Course (provided candidates have passed the said course of three years duration with English as a subject in all the three years after passing 10+2 examination.</p> <p>Note : (50% Seats are reserved for candidates with B.A. Fazila/ B.A. with Islamic Studies subject/discipline as one of the subjects with 24 Credits either as Core or as Generic Elective Subject and 30% Seats for candidates with BA/B.Com Degree & 20% seats for Science, Agriculture Science, MBBS/BDS and Engineering Graduates.</p> <p>2. 45% for Open category and 40% for reserved category</p>	-do-	2 Academic Years	150	-do-

08.	MA Kashmiri	<ol style="list-style-type: none"> B.A.with Kashmiri subject/discipline having at least 24 credits either as Core or Generic Elective (Honours) at UG Level under CBSC Scheme or B.A with kashmiri as one of the subjects 45% for Open category and 40% for reserved category . 	-do-	2.Acaedmic Years	100	-do-
09.	B.Ed	Candidates having passed minimum three years Bachelor's Degree in any discipline from a recognized University with 45% marks (for General Category) and 40% marks (for Reserved Category) are eligible to apply.	30000.00	02 Academic years	To be notified separately	-do-
10.	Diploma In Computer Applications (DCA)	Three years graduation with 50% marks in aggregate in case of open merit and 45% for reserved categories at the qualifying examination	6350.00	01 Academic Year	100	
11.	Diploma In Web Designing (DWD)	Graduation with 10+2+3 pattern with 40% marks	6350.00	01 Academic Year	100	-do-
12.	Diploma In Cyber Law (DCL)	Graduation with 10+2+3 pattern with 40% marks	6350.00	01 Academic Year	100	-do-

13.	Diploma In Tourism Management (DTM)	Graduation with 10+2+3 pattern with 40% marks	6050.00	01 Academic Year	100	-do-
14.	Diploma In Business Administration (DBA)	Graduation with 10+2+3 pattern with 40% marks	6050.00	01 Academic Year	100	-do-
15.	Diploma In Business Entrepreneurship (DBE)	Graduation with 10+2+3 pattern with 40% marks	6050.00	01 Academic Year	100	-do-
16.	Diploma In Home Science (DHS)	Graduation with 10+2+3 pattern with 40% marks	6050.00	01 Academic Year	100	-do-

17.	Diploma in Urdu Journalism (DUJ)	Graduation under 10+2+3 pattern with Urdu as one of the subjects at 10th / 12th level and having secured 40% marks. However, 50% seats shall be reserved for the candidates having graduation with Urdu as one the subject.	6050.0	01 Academic Year	30	-do-
18.	Diploma in Urdu Translation	Graduation under 10+2+3 pattern having secured 40% marks. However, 50% seats shall be reserved for the candidates having graduation with Urdu as one the subject.	6050.0	01 Academic Year	50	-do-
19.	Diploma in Pre Primary Teachers Training (DPPTT)	10+2 having secured 40%	3700.00	1 Academic Year	300	-do-
21.	Diploma in Consumer Laws and Practice (DCLP)	Graduation in any discipline as recognized by university.	6050.0	01 Academic Year	50	-do-
20.	Certificate Course in Kashmir (CCKR)	10th having secured 40% Marks	3000.00	Six Months	30	-do-

RESERVATION OF SEATS

The admission for all the Programmes will be governed by the current Admission Policy of the University. However, for the information of the concerned aspirants, the break-up of the reservation of seats is mentioned in the following tables:

Table 01: Reserved Categories (Break-up)

S. No	Category	Share (%)	Authority for Issuing Certificate
a.	Scheduled Caste { SC}	05	Tehsildar concerned
b.	Scheduled Tribe including children of Gujjar and Bakerwal { ST}	05	Tehsildar concerned
c.	Residents of Backward Areas {RBA}	10	Tehsildar concerned
d.	Line of Control (ALC)	01	Tehsildar concerned
e.	Children of Gujjar and Bakerwal (CGB)	02	Tehsildar concerned
f.	Scouts / Guides / Rovers and Rangers (SGRR)	01	Governor / State Organizing Commissioner (JKSBS&G)
g.	Weak & Under Privileged classes [Social Castes] {WUP}	02	Tehsildar concerned
h.	Children of Permanent Resident of Defense personnel/ Children of Ex-Defense Personnel / Children of Permanent Residents of Para-military forces and State Police personnel serving in the UT {CDP}	02	Commanding Officer of Unit Zila Sainik Welfare Officer and DIG concerned, respectively.
i.	Candidates possessing outstanding proficiency in Sports {SPT}	02	Director, Physical Education , University of Kashmir
j.	Candidates possessing outstanding proficiency in NCC (B or C certificate) {NCC}	02	“B” Group: Commandant, “C”: Director NCC
k.	Differently-abled [not less than 40 % Disability] {DA}	03	Chief Medical Officer concerned

Table 02: Supernumerary seats (% of intake capacity)

S. No	Category	Share	Authority for Issuing Certificate
a.	Persons from outside the Kashmir Division, but excluding those who have passed qualifying examination from Universities/Boards of Kashmir Division {OSJ}*	02 %	Registrar of the concerned University /Secretary concerned Board.
b.	Persons residing outside India (Foreign Nationals) but excluding those who have passed qualifying examination from Jammu & Kashmir Universities/ Boards {FN}	05%	Embassy concerned/ ICCR (Indian Council for Cultural Relations)
c.	Children of Permanent Employees of the University of Kashmir (Serving/Retired) {SN}	01 seat per Programme	Registrar, University of Kashmir
d.	Pahari Speaking People (PSP)	4%	Tehsildar Concerned
e.	Economically Weaker Section (EWS)	10%	Tehsildar Concerned

Note: The admissions for all the Programmes are notified by the Directorate of Admissions & Competitive Examinations as per the admission Policy of the University of Kashmir.

For more information please click on the following link

<file:///C:/Users/hp/Downloads/Admission%20Policy-2022.pdf>

Shifting from Reserved Category Quota to Open Merit Quota

A candidate seeking admission under a particular Reserved Category shall at first instance be automatically shifted to the Open Merit Category, (if otherwise eligible) if the total marks scored entitle him/her to figure in the open merit list. However, he/she shall have the option to stay on in the Reserved Category, if the act of shifting him/her to the Open Merit Category puts him/her at an obvious disadvantage (i.e., his/her place of admission gets changed to his/her disadvantage), in such case, he/she shall have to intimate the office of the Director CDOE/Director, Admissions & Competitive Examinations prior to the expiry of the last date for the completion of the admission formalities.

PROGRAMMES

The Centre has adopted the Choice Based Credit Scheme for all the Postgraduate Programmes as per University policy. The two-year (4 semester) programmes is of 96 credit weightage i.e., 24 credits/semester ($24 \times 4 = 96$). Out of 24 credits in a semester a candidate has to obtain 14 credits compulsorily from “Core Courses”, while the remaining 10 credits can be obtained from the “Electives” in the following manner:

- A candidate can obtain a maximum of 8 credits within his / her own Department out of the specializations offered by the Department as Discipline Centric-Electives.
- 02 credits shall be obtained by a candidate from the Electives offered by the Department other than his/her own. The candidate shall be free to obtain either 2 credits from the Generic (within School) or two credits from Open Electives.

M .A. /M.Sc. Mathematics

The Centre offers two year master’s programme in Mathematics through distance mode with an aim to give extensive training and interest for the students to have knowledge in the subject which will help them to serve the society.

Eligibility

1. B.A/B.Sc. with Mathematics/Applied mathematics subject/discipline having at least 24 Credits as Core or Generic Elective (Honours) at UG Level under CBCS Scheme
2. B.Sc. Actuarial & Financial Mathematics
3. B.E./B.Tech

Programme Fee: 4675.00 per year

Programme Duration: Two academic years comprising four semesters

Intake Capacity: 200

Programme Structure (of 1st Semester for indicative purposes)

Semester-I

Course Type	Course Code	Title of the Course	No of Credits
Core (CR)	MM18101CR	Advanced Abstract Algebra – I	4
Core (CR)	MM18102CR	Real Analysis – I	4
Core (CR)	MM18103CR	Topology	4
Core (CR)	MM18104CR	Theory of Probability	2
Discipline Centric Electives (DCE)	MM18105DCE	Theory of Matrices	4
Discipline Centric Electives (DCE)	MM18106DCE	Theory of Numbers-I	4
Discipline Centric Electives (DCE)	MM18107DCE	Numerical Analysis	4
Generic Electives (GE)	MM18001GE	Numerical Methods	02
Open Electives (OE)	MM18001OE	Calculus	02

M. A. Economics

The study of economics helps to formulate an understanding of the effects of financial actions and reactions by individuals and institutions. It is the subject that helps us to make rational decisions in a situation of scarce resources with alternative uses.

Eligibility:

B.A. Economics (Honours)/B.A. with Economics subjects/discipline having at least 24 credits either as core or as Generic Elective (Honours) subject at UG level under CBCS Scheme or BBA/B.Com or B.A. /B.Sc. Mathematics/Statistics subject/discipline having at least 24 credits either as core or as Generic Elective (Honours) at UG level under CBCS Scheme as Core subject/discipline.

Programme Fee: 4675.00 per year

Programme Duration: Two academic years comprising four semesters

Intake Capacity: 200

Programme Structure (of 1st Semester for indicative purposes)

Semester-I

Course Type	Course Code	Title of the Course	No of Credits
Core (CR)	ECO22101CR	Microeconomics I	4
Core (CR)	ECO22102CR	Macroeconomics I	4
Core (CR)	ECO22103CR	Mathematics for Economics	4
Discipline Centric Electives (DCE)	ECO22105DCE	Financial Institutions and Markets	4
Discipline Centric Electives (DCE)	ECO22106DCE	Industrial Economics	4
Discipline Centric Electives (DCE)	ECO22107DCE	Economics of Social Sector	4
Generic Elective (GE)	ECO22001GE	Planning and Development	2
Open Elective (GE)	ECO 22001OE	Introduction to Economics	2

M.Com

Modern business world ensures bright and promising career for qualified and skilled human resource in the leading fields of economy. With the global expansion of business, the need is felt for qualified professionals to manage and look after day-to-day operations. M.Com programme being offered in the aims at training and imparting the required entrepreneurial and analytical knowledge for development of quality work force for banking, insurance, investment, telecom and other leading businesses.

Eligibility:

- 1. B Com / B.Com (Honours)**
- 2. BBA / BBM / BBS**
- 3. BA / B.Sc. with PG Diploma in Accountancy/Cost Accountancy / Cost & Management Accountancy.**

Programme Fee: 4675.00 per year

Programme Duration: Two academic years comprising four semesters

Intake Capacity: 200

Programme Structure (of 1st Semester for indicative purposes)

Semester-I			
Course Type	Course Code	Title of the Course	No of Credits
Core (CR)	COM22101CR	Organizational Behaviour	4
Core (CR)	COM22102CR	Accounting for Decision Making	4
Core (CR)	COM22103CR	Quantitative Techniques	4
Core (CR)	COM22104CR	Corporate Tax Planning & Management	4
Discipline Centric Electives (DCE)	COM22105DCE	Consumer Behaviour & Marketing Research	4
Discipline Centric Electives (DCE)	COM 22106DCE	Business Ethics	4
Discipline Centric Electives (DCE)	COM 22107DCE	International Business	4
Discipline Centric Electives (DCE)	COM 22108DCE	E-Commerce	4
Generic Elective (GE)	COM22110GE	Leadership & Personality Development	2
Generic Elective (GE)	COM 22111GE	Sales Management	2
Generic Elective (GE)	COM 22112GE	Understanding Capital Markets	2
Generic Elective (GE)	COM 22113GE	Fundamentals of Accounting	2
Open Elective (GE)	COM 22114OE	Stock Market Operations	2
Open Elective (GE)	COM 22115*OE	Management Theory & Practice	2

M.A. URDU

Jammu and Kashmir has the distinction of having Urdu as one of the official languages. This language is credited as lingua-franca among the different regional entities and meets the requirement of people at a social and cultural level. Urdu is the representative language of the South Asian and Gulf Countries. This language has assumed remarkable importance in view of the day to day need of Urdu proficient human resource in different realms like Journalism, higher and School Education, Administration, Revenue, Police, Judiciary. This Centre in view of public demand is offering M.A. Programme in Urdu.

Eligibility:

1. B.A. with Urdu Literature subject/discipline having at least 24 Credits in either as Core or Generic Elective (Honours) at UG Level under CBCS Scheme.
2. Molvi Fazil/Munshi Fazil/Adeeb Fazil Course (provided candidates have passed the said course of three years duration with General English as a subject in all the three years after passing 10+2 examination.
3. B.A with Urdu as one of the subjects

Programme Fee: 4675.00 per year

Programme Duration: Two academic years comprising four semesters

Intake Capacity: 700

Programme Structure (of 1st Semester for indicative purposes)

Semester-I

Course Type	Course Code	Title of the Course	No of Credits
Core (CR)	UR18101CR	History of Urdu Language and Literature upto 1857	4
Core (CR)	UR18102CR	Urdu Ghazal	4
Core (CR)	UR18103CR	Urdu Nazm	4
Discipline Centric Elective (DCE)	UR18104DCE	Urdu Prose	4
Discipline Centric Elective (DCE)	UR18105DCE	Introduction to Language and Linguistics	4
Discipline Centric Elective (DCE)	UR18106DCE	Sir Syed and His Era	4
Discipline Centric Elective (DCE)	UR18107DCE	Functional Urdu	4
Generic Elective (GE)	UR18001GE	Introduction to Art and Thought of Ghalib	2
Generic Elective (GE)	UR18002GE	Urdu Literature and Culture	2
Open Elective (OE)	UR18001OE	Introduction to Urdu Ghazal	2

M. A English

English being recognized as the international language world over lies at the pinnacle among all languages. This makes the pursuit of M.A English tremendously attractive and provides a wide range of scope, the best one being in the field of teaching, taking up a job in an embassy is yet another innovative option, one can become a promising journalist or opt in civil services with this subject. One can take up further research like M.Phil and PhD, making M.A English all the more significant and relevant in the present scenario.

Eligibility:

B.A. English (Honours)/B.A. with English Literature subject/ discipline having at least 24 Credits either as Core or Generic Elective (Honours) at UG Level under CBCS Scheme.

Note: 60% seats for candidates having passed BA English (Honours) and 40% for the candidates having passed their graduation with English Literature as one of the subjects at undergraduate level.

Programme Fee: 4675.00 per year

Programme Duration: Two academic years comprising four semesters

Intake Capacity: 200

Programme Structure (of 1st Semester for indicative purposes)

Semester-I			
Course Type	Course Code	Title of the Course	No of Credits
Core (CR)	ENG18101CR	Drama-1	4
Core (CR)	ENG18102CR	Novel-1	4
Core (CR)	ENG18103CR	Introduction to Linguistics	4
Core (CR)	ENG18104CR	Women's Writing (Short Story)	2
Core (CR)	ENG18105CR	Kashmiri Literature in English Translation	4
Discipline Centric Elective (DCE)	ENG18106DCE	European Drama	2
Discipline Centric Elective (DCE)	ENG18107DCE	The British Novel	2
Discipline Centric Elective (DCE)	ENG18108DCE	English Prose	2
Discipline Centric Elective (DCE)	ENG18109DCE	Autobiography	2
Discipline Centric Elective (DCE)	ENG18110DCE	English Drama	2
Generic Elective (GE)	ENG18111GE	Introducing Literature	2
Generic Elective (GE)	ENG18112GE	Introducing Poetry-I	2
Open Elective (OE)	ENG18113OE	English Communication Skills-I	2
Open Elective (OE)	ENG18114OE	Essays-I	2
Open Elective (OE)	ENG18115OE	Literature and Mysticism-I	2

M A. Education

M.A. Education programme has been designed to equip the students with a philosophical, sociological and psychological basis of education, so that they can become effective and professionally well-developed teachers in their field of specialization. Besides, the programme also helps our students to imbibe research skills.

Eligibility:

- 1. B.A. with Education subject/discipline having at least 24 Credits either as Core or Generic Elective (Honours) at UG Level under CBCS Scheme**
- 2. BA / B.Sc./B.Com with B.Ed.**

Note: 70% seats reserved for B.A. graduate with Education as one of the subjects or candidates having passed earned a minimum of 24 credits in Education either as Core or Generic Elective subject at UG Level under the CBCS Scheme and 30% seats shall be for candidates having graduation (B.A/B.Sc./B.Com) with B. Ed.

Programme Fee: 4675.00 per year

Programme Duration: Two academic years comprising four semesters

Intake Capacity: 1000

Programme Structure (of 1st Semester for indicative purposes)

Semester-I

Course Type	Course Code	Title of the Course	No of Credits
Core (CR)	EDU18101CR	Philosophical Foundations of Education – I	4
Core (CR)	EDU18102CR	Sociological Foundations of Education – I	4
Core (CR)	EDU18103CR	Educational Technology	4
Discipline Centric Elective (DCE)	EDU18104DCE	Population Education	4
Discipline Centric Elective (DCE)	EDU18105DCE	Value Education	4
Discipline Centric Elective (DCE)	EDU18106DCE	Guidance & Counseling	4
Open Elective (OE)	EDU18001OE	History and problems of Education in J&K	2

M A Islamic Studies

This programme is aimed at to enlighten with Islamic art, culture, thought and theology. Since the Kashmir Valley is Muslim dominated area, thus aspirants were persistently approaching this Centre for launch of this programme. Besides having market oriented programmes, this programme has been source of inspiration for those hundreds of people who are fond of academic enrichment.

Eligibility:

1. **B.A. With Islamic Studies** subject/discipline having at least 24 credits either as Core or Generic Elective (Honours) at UG Level under CBSC Scheme or BA/B.Sc./B.Com or Four year B.Sc. Agriculture/MBBS Graduates and Engineering Graduates.

2. **Molvi Fazil/Munshi Fazil/Adeeb Fazil Course** (provided candidates have passed the said course of three years duration with General English as a subject in all the three years after passing 10+2 examination.

Note : (50% Seats are reserved for candidates with Islamic Studies subject/discipline as one of the subjects with 24 Credits either as Core or as Generic Elective Subject and 30% Seats for candidates with BA/B.Com Degree & 20% seats for Science, Agriculture Science, MBBS and Engineering.

Programme Fee: 4675.00 per year

Duration: 02 years comprising of four semesters

Intake Capacity: 80

Programme Structure (of 1st Semester for indicative purposes)

Semester-I			
Course Type	Course Code	Title of the Course	No of Credits
Core (CR)	IS22101CR	Islamic Civilization: Origin and Development (Upto 750 C.E.)	4
Core (CR)	IS22102CR	Introduction to Islamic Religious Sciences: Tafsir, Hadith and Fiqh	4
Core (CR)	IS22103CR	Tasawwuf: Origin and Development	4
Core (CR)	IS22104CR	Art and Architecture in Islam	4
Discipline Centric Elective (DCE)	IS22105DCE	Proficiency in Arabic-I	4
Discipline Centric Elective (DCE)	IS22106CE	Proficiency in Persian-I	4
Discipline Centric Elective (DCE)	IS22107DCE	Islam and women	4
Discipline Centric Elective (DCE)	IS22108DCE	Introduction to Islam and Science: Contribution of Some Muslim Scientists and Institutions	40..
Generic Elective (GE)	IS22109GE	Introduction to Muslim Theology and Philosophy	2
Open Elective (OE)	IS22110GE	Human Rights: Westen and Islamic Traditions	2
Open Elective (OE)	IS22111OE	Islamic Da'wah: An Introduction	2
Open Elective (OE)	IS22112OE	Islamic Ethics: An Introduction	2

M A. Kashmiri

Jammu and Kashmir has the distinction of having Kashmiri as one of the official languages. This language is mother tongue of almost ten million people in various parts of Jammu and Kashmir in general and Kashmir valley in particular. Therefore this language meets the requirement of people at academic, social and cultural level. Kashmiri is the representative creative language of creative writers, academicians and other social, political and cultural activists. This language has assumed remarkable importance after being declared as one of the official languages of Jammu and Kashmir. In view of the day to day need of Kashmiri proficient human resource in different realms like Journalism, higher and School Education, Administration and other offices. This Centre in view of public demand is offering M.A. Programme in Kashmiri

Eligibility

Criteria B.A with Kashmiri Literature subject/discipline having at least 24 Credits either as Core or Generic Elective (Honours) at UG Level under CBCS Scheme

Duration: 2 Years (4 Semesters)

Intake Capacity: 200

Programme Structure (of 1st Semester for indicative purposes)

Semester-I				
Category	Titles of paper	Course Code	credits	Minimum Credits to get from the category
Core	Kaeshir Zaban:Ibtida Te Irtika	KMR18101CR	4	12
	LalDed Te Shaikhul Alam	KMR18102CR	4	
	KaeshirAbduk Tawareekh	KMR18103CR	4	
Disciplinary Centric Electives	Sufi Shayiri	KMR18104CR	4	8
	Wast Dourich Roomnavi shayiri	KMR18105CR	4	
	Aqeedati Shayarei	KMR18106CR	4	
	Functional Kashmiri	KMR18107CR	4	

Teacher Training Programmes

B. Ed Programme

Pursuing a B. Ed. course not only teaches you to inculcate good teaching skills but also how to work in the administrative aspect of an education system. The course curriculum teaches prospective teachers how to play their part in making a healthy education structure. The main aim to pursue a B.Ed. degree is to learn how to teach Pedagogy subjects. Many of us have a vast amount of knowledge but when it comes to imparting to others, it is a completely different task. In that way a B.Ed. course exactly helps us to do.



Eligibility

Candidates having passed minimum three years Bachelor's Degree in any discipline from a recognized University with 50% marks (for General Category) and 45% marks (for Reserved Category) are eligible to apply.

OR

Molvi Fazil/Munshi Fazil/Adeeb Fazil Courses provided candidates have passed the said course of three years duration(with 50% marks for General category and 45% for Reserved category) with General English as a subject in all the three years after passing 10+2 examination.

Programme Duration: Two academic years

Programme Fee: 30,000.00

Admission Procedure:

Admission to B.Ed Programme shall be based on the merit obtained by a candidate at graduation level examination.

Course Code	Course Title	Marks		
		External	Internal	Total
BED15101	Foundation of Education	80	20	100
BED15102	Learning and Development	80	20	100
BED15103	Population and Gender Education	80	20	100
BED15104	Inclusive Education	80	20	100
BED15105	Environmental Education	80	20	100
INT1	School Internship	80	20	100

Diploma in Pre- Primary Teachers Training (DPPTT)

Pre-Primary Education is educational pyramid of the future of the child. Here the foundations are laid for future citizens of the nation. Though it is true that parents are best educators of their children, the importance of teachers in pre-school teaching cannot be ignored. The role of the teacher is changing so fast that pre-service or in-service teacher education cannot probably cope with expectations of the society. A specialized kind of training is required for dealing intelligently with children enrolled at pre-primary level. In the course of past few years pre-primary education has assumed tremendous significance all over the country. Indian Education Commission recommends that the staff of the nursery should be trained as per the principles of Child Psychology. A number of such institutes are already in existence but their number is very meager. Teachers training programme should aim at helping the trainees to develop a positive self-confidence and professional identity to provide an environment where a child will feel happy and secure so that overall development takes place in the right perspective. The main objective of this Programme is to provide an alternative method of training to Pre-Service and In-Service teachers for blending Pedagogical theory with practice. The facility will be extended even to the fresher's who are desirous to attain this professional degree.

Eligibility

A candidate having secured at least 45% marks for general category and 40% for other categories in 10+2 examination shall also be eligible for seeking admission to the Programme.

Or

The in-service teachers having passed 10+2 examination having secured at least 45% marks for general category and 40% for other categories and having put in at least two years service in the Government or private, Govt. recognized school/institution .

The admission will be open for both fresher's and in-service teachers.

Programme Duration

One academic year

Programme Fee: 3700.00

Admission Procedure: Admission to DPPTT Programme shall be based on the merit obtained by a candidate at 10+2 level examination.

Intake: 300

Programme Administration

The Programme will extend over a period of 1 Year which includes intensive lectures; practical (Lab Work) A/V inputs cassettes etc. Personal contact programme shall supplement the lecture scripts (study material) and the supervised practice of teaching in schools, Project Work,60% attendance in Contact Classes, Internal Assessment, delivery of supervised lessons, marks in Internal POT and completion of Project work, shall make the candidates eligible for External Examination.

Programme Structure and Distribution of Marks

Course No.	Title of the Course	Distribution of Marks (Theory)		Internal Assessment Assignment		Total Marks
PT-01	Principles of Pre-School Education	80		20		100
PT-02	Child Psychology	80		20		100
PT-03	Physical Education, Health and Nutrition	80		20		100
PT-04	Development of Language and Manipulative Skills	80		20		100
PT-05	Development of Mathematical & Scientific Skills	80		20		100
PT-06	Part (A) Practical Skills and Activities And	80	160	20	External POT 40 Viva voce of Project	200
	Part (B) Project Work	80		20		
Total marks		560		140		700

DIPLOMA PROGRAMMES

The admissions will be made strictly on the basis of merit obtained by the students in the qualifying examination.

DIPLOMA IN COMPUTER APPLICATIONS (DCA)

Computer education has practically redefined every existing term in the world. From medical science to space technology, from automobile industry to agriculture, computer has conquered it all. Many educational institutions in public and private sector are imparting computer education, but the employees working in different organizations and government sector cannot afford to join formal system of education. Besides due to the limited number of seats available in the formal system, many aspiring candidates are not able to join these Programmes. Recognizing the need, the Centre offers the programme aiming at brushing up of professional skills of the aspirants of the field of computer science.

Eligibility

Candidate seeking admission to the programme must have three years graduation with 50% marks in aggregate in case of open merit and 45% for reserved categories at the qualifying examination.

Note: In-service candidates with above mentioned qualifications are also eligible.

Programme Fee: 6350.00

Programme Duration: One Academic Year (Two Semesters)

Intake Capacity: 100

Course Structure: DCA)

S.NO.	Course Code	Course Title	Max. Internal Marks	Max. External Marks	Credits
SEMESTER-I					
1	DCA 21101	Computer Fundamentals and Applications	25	75	04
2	DCA 21102	Computer Programming Fundamentals Using C	25	75	04
3	DCA 21103	Data Base Management Systems	25	75	04
4	DCA 21104	LAB-I for DCA 21101	25	50	03
4	DCA 21105	LAB-II for DCA 21102	25	50	03
5	DCA 21106	Lab-III FOR DCA 21103	25	50	03
Total			150	375	21
SEMESTER-II					
1	DCA 21201	Web Programming	25	75	4
2	DCA 21202	Data Communication and Networking	25	75	4
3	DCA 21203	Lab-IV for DCA 21201	25	50	3
3	DCA 21204	Project Work	50	200	10

Note: After the completion of Semester I examination, the Project Work shall be assigned to the students. The students shall be required to submit the project report within a period of two months before the last date of final examination. The seminars and practical part of the syllabus shall be conducted during Personal Contact Programme. The Directorate has got a well-equipped computer lab which shall remain available to the students for Programme related activities throughout the session.

DIPLOMA IN TOURISM MANAGEMENT (DTM)

Tourism is one of the largest and fastest growing industries in the world. Millions of people are directly or indirectly involved with the industry. Tourism has a tremendous potential in the UT of Jammu & Kashmir. This calls for trained and competent managers for managing the tourism industry. With this aim the Centre launched Diploma in Tourism Management (DTM). The Programme has been designed for people interested in pursuing career in the Tourism Industry at managerial level and is also meant for the aspiring entrepreneurs and those running their own travel and trade related business activities.

Eligibility:

Candidate seeking admission to the Programme must be graduate in any discipline under 10+2+3 pattern having secured at least 45% marks for general category and 40% for other categories from the University of Kashmir or any other examination recognized by the University of Kashmir as equivalent thereto.

Note: In-service candidates with above mentioned qualification are also eligible.

Programme Fee: 6350.00

Programme Duration: One Academic Year

Intake Capacity: 100

Course Titles: (DTM)

Course Code	Title	Marks Distribution		
		Theory	Practical	Maximum
DTM-101	Fundamentals of Tourism Management	80	20	100
DTM-102	Tourism and Recreational Resources	80	20	100
DTM-103	Travel Enterprise and Tour Operations Management	80	20	100
DTM-104	Accounting and Finance for Tourism Managers	80	20	100
DTM-105	Tourism Marketing	80	20	100
DTM-106	Human Resource Management in Tourism	80	20	100

DIPLOMA IN BUSINESS ADMINISTRATION (DBA)

Business administration is as much art or craft as science. In this programme theory, practice, experience and talent all act as complementary to one another. The programme adopts more stringent knowledge and competency standards required for the true professional development of the students. Change is the only thing we expect with certainty and keeping in view the certainty of the change, The Centre has carefully crafted the DBA curriculum to help students develop capacity for analysis, assessment, judgment, and action that they can exercise throughout the course of any career they choose to pursue. As such the Programme is expected to provide well brushed human resource to the upcoming knowledge based society.

Eligibility:

Candidate seeking admission to the Programme must be graduate in any discipline under 10+2+3 pattern having secured at least 45% marks for general category and 40% for other categories from the University of Kashmir or any other examination recognized by the University of Kashmir as equivalent there to.

Note: In-service candidates with above mentioned qualification are also eligible.

Programme Fee: 6350

Programme Duration: One Academic Year

Intake Capacity: 100

Course Titles: (DBA)

Course Code	Course Title	Marks Distribution		
		Theory	Practical	Maximum
DBA-101	Management and Organizational Behaviour	80	20	100
DBA-102	Marketing Management	80	20	100
DBA-103	Human Resource Management	80	20	100
DBA-104	Accounting & Finance for Managers	80	20	100
DBA-105	Production and Operations Management	80	20	100
DBA-106	Strategic Management	80	20	100

DIPLOMA IN BUSINESS ENTREPRENEURSHIP (DBE)

From the social and macro-economic perspective it is believed that the economic development of any nation depends upon the quality of entrepreneurs it supplies. Entrepreneurs discover opportunities and exploit them to their own benefit as well as to the benefit of the society. Therefore, entrepreneurship needs to be encouraged, promoted and supplemented for the benefit of the aggregate economy. Despite the fact that there has been a tremendous potential for establishment of various industries in Jammu and Kashmir, there are only few institutions in the UT to provide education in the area of entrepreneurship and to work for the entrepreneurship development through well-conceived and well directed activities. Therefore, there was an urgent need to design a Programme in business entrepreneurship for providing education in entrepreneurship and for promoting the culture of entrepreneurship in the UT. Keeping this in view, the present Programme, Diploma in Business Entrepreneurship is designed for the benefit of existing and potential entrepreneurs. The Programme focuses on developing superior skills in existing and potential entrepreneurs and inculcates the spirit of entrepreneurship into the psyche of the present generation. Moreover, the Programme is expected to sharpen the entrepreneurial skills of professionals particularly that of MBAs, M.Coms and MFCs.

Eligibility

Candidate seeking admission to the Programme must be graduate in any discipline under 10+2+3 pattern having secured at least 45% marks for general category and 40% for other categories from University of Kashmir or any other examination recognized by the University of Kashmir as equivalent thereto.

Programme Fee: 6350.00

Programme Duration: One Academic Year

Intake Capacity: 100

Course Titles: (DBE)

Course Code	Title	Marks Distribution		
		Theory	Practical	Maximum Marks
DBE-101	Entrepreneurship Development	80	20	100
DBE-102	Management of Small and Medium Enterprises	80	20	100
DBE-103	Project Management	80	20	100
DBE-104	Accounting 7 Finance for Managers	80	20	100
DBE-106	Functional Management	80	20	100
DBE-107	Strategic Management	80	20	100

DIPLOMA IN WEB DESIGNING (DWD)

The increasing demand of the Internet usage and growing desire among the people to know more and more about Internet and Web Technology has led to a great demand for specialization in this field. The manpower with specialized knowledge and training in this particular branch has open up a wide horizon of employment opportunities for them. To meet the growing demand for trained youth in coming years in the field of Information technology, the launched Diploma in Web Designing. The World Wide Web (WWW) is a vast and ever-expanding collection of online documents and information distributed over the internet. The Internet and Web Technology is an increasingly vital resource in many aspects of life: education, employment, government, commerce, healthcare, recreation and more. The tremendous progress of the internet set the ground for the rapid development of distance learning on the Web, as a result of which, many universities throughout the world are developing programmes in this new medium. Web Programmes fulfill a rapidly growing demand for distance learning because of their greater accessibility and flexibility; there is an ongoing competition between the training institutions for developing Web sites and Programmes in order to maintain or augment their share of the market, both locally and internationally. The Programme is very comprehensively detailed ICT enabled programme that focuses on how to plan, organize and develop a web application. This Programme will fully cater to the needs of students including IT professionals, employees working in various public and private sector who want to build their career in growing field of IT.

Objectives

- To provide education on Web Designing to those interested and desirous students who could not enroll themselves in the formal institutions and to train them in Job Oriented Programme thereby widening their career prospectus.
- To provide trained man-power for the growing sector of Information Technology both at the UT and national level.
- To pave way for those who intend to make future in the demanding field of Web Designing in Computer Sciences and Information Technology.
- The aim of this programme is to develop working knowledge about Web Technology effectively in developing commercial and public Websites.

Eligibility

Any graduate of the University (Under 10+2+3 Scheme) having secured at least 45% marks for general category and 40% for other categories. Candidates having passed an equivalent examination of any University recognized by the University of Kashmir as equivalent thereto. The candidate seeking admission to Diploma in Web Designing Programme (through Distance Mode) must have secured at least 50% marks at the qualifying level. In-service candidates with above mentioned qualifications are also eligible.

Programme Fee: 6350.00

Programme Duration: One Academic Year

Intake Capacity: 100

Course Structure: DWD

Semester-I				
Course Code	Title	Maximum Marks		Credits
		Theory	Internal Assessment	
Semester-I				
DWD 21101	Computer Fundamentals and Applications	75	25	04
DWD 21102	Relational Database Management Systems (RDBMS)	75	25	04
DWD 21103	Web Development	75	25	04
DWD 21104	Lab-I for DWD 21101	50 (Practical)	25 (Practical)	03
DWD 21105	Lab-II for DWD 21102	50 (Practical)	25 (Practical)	03
DWD 21106	Lab-III for DWD 21103	50 (Practical)	25 (Practical)	03
Total		375	150	21
Semester-II				
DWD 21201	Multimedia Systems	75	25	04
DWD 21202	PHP	75	25	04
DWD 21203	Lab-IV for DWD 21201	50 (Practical)	25 (Practical)	03
DWD 21204	Lab-V for DWD 21202	50 (Practical)	25 (Practical)	03
DWD 21205	Project Work	200	50	10
<i>Total</i>		<i>475</i>	<i>150</i>	<i>24</i>

Note: The practical part of the syllabus will be conducted during personal Contact Programme. The Directorate has got a well-equipped Computer Lab with Internet facility which shall remain available to the students for Programme related activities throughout the session.

DIPLOMA CYBER LAW (DCL)

In view of the change of socio-economic structure of the country, there has been growing desire among the people belonging to different walks of life to know more and more about special branches of law and therefore, there is a great demand for specialization in different fields. Moreover, specialization makes a person perfect in the field opening up a wide horizon of job and employment opportunities. Last part of the 20th Century witnessed growth of new type of commerce popularly called as “E-commerce”. The businessmen in India, like other parts of the globe executed transactions electronically much before the enactment of any legislation on the subject. The flexibility, speed and efficiency of this new technology “digital technology” have made it the most important vehicle for executing all types of business and official transactions. This new found medium has impacted upon different branches of law. Most of the laws in India were enacted keeping in view tangible documents. This technology is paperless as well as borderless, so the present laws are not flexible to encompass this new technology. The importance of this new technology necessitated enactment of new laws which cover many facets of E-commerce, Cyber Crimes, Digital Signatures, Copyright, Domain Names and Regulatory Appellate Tribunals. The laws governing “Digital Technology” are recent in origin and therefore are not studied in traditional legal education. Keeping in view importance of this technology and the non-availability of courses on this subject in the law institutions of our UT, it will be highly beneficial for the students especially to budding lawyers, IT professionals, employees working in various Government Departments / Public/ Private Sector undertakings and for other students who want to build their career in this field. Hence, CDOE launched P.G. Diploma in Cyber Law.

Objectives

The objectives of the programme are as follows:

- To provide education on Cyber Laws to the interested and desirous students to train them in this job-oriented programme.
- To provide opportunities to the in-service employees for gaining specialized knowledge and competence in the field of Cyber Laws.
- To provide trained manpower to the growing IT sector in the UT/country.

Eligibility

- Graduate in any discipline with (10+2+3) pattern having secured at least 45% marks for general category and 40% for other categories.
- Any law graduate /LL.B Professional having secured at least 45% marks for general category and 40% for other categories.
- Any other qualification which is recognized by the University of Kashmir as equivalent thereto having secured at least 45% marks for general category and 40% for other categories.

Note: The scheme regarding attendance and contact programme shall be the same as applicable to other P.G. Diploma programme offered through , University of Kashmir.

Admission Fee: 6350.00

Intake Capacity: 100

Programme Duration: One Academic year.

Programme Structure & Marks Distribution

Paper/Course	Title of the Paper/Course	Distribution of Marks		
		Theory(Final Exam.)	Internal (continuous)Assessment Test /Practical	Total
Paper-1	Basics of Internet Communications	80	20	100
Paper-II	E-commerce & E-governance	80	20	100
Paper-III	Cyber Crimes and their Regulation	80	20	100
Paper-IV	Trade Mark Law and Domain Names	80	20	100
Paper-V	Copyright and Internet	80	20	100
G. Total		400	100	500

DIPLOMA IN HOME SCIENCE (DHS)

Home Science stands for the development of the individual and improvement of family life. It deals with all aspects of the life of the community and the nation. It integrates the application of knowledge synthesized from different sciences and humanities, to improve the human environment, family nutrition, management of resources, child development and consumer competences.

Eligibility

Candidate seeking admission to the Diploma in Home Science must have passed B.A./B.Sc./B.Com examination under 10+2+3 pattern having secured at least 45% marks for general category and 40% for other categories from University of Kashmir or any other examination recognized by the University of Kashmir as equivalent thereto. In-service candidates are also eligible for the admission.

Programme Fee: 6050

Programme Duration: One Academic Year

Intake Capacity: 100

Programme Structure

Course No	Title	External Exam (Theory)	External (practical)	Max marks
DHS-101	Food Science and Nutrition	80	20	100
DHS-102	Human Development	80	20	100
DHS-103	Family Resource Management	80	20	100
DHS-104	Textiles and Clothing	80	20	100
DHS-105	Extension and Communication	80	20	100

Note: The practical part of the syllabus shall be conducted during Personal Contact Programme. Each paper shall contain five units. The question paper shall contain 10 questions two from each unit. Students are required to attempt 05 questions selecting one from each unit within a period of 3 hours.

Diploma in Urdu Journalism (DUJ)

This Centre has made many efforts to launch job oriented programmes from time to time with a view to harmonize with the changing scenario of higher education in country in general and the UT of Jammu & Kashmir in particular. In this connection, after various efforts, this Centre has been able to offer Diploma in Urdu Journalism for those aspirants who want to make their career in Urdu journalism as the scope of Urdu Journalism is vast in Jammu and Kashmir as nearly 135 daily, weekly and fortnightly Urdu newspapers are publishing on this date. Urdu journalism is the demanding course for journalists of print and electronic media of Urdu. Door Darshan Kendra Srinagar, Radio Kashmir, News18 Urdu etc. are always in need of professional and trained journalists. Similarly Srinagar is the major house of Urdu newspaper in India where large number of daily, weekly, fortnightly and monthly newspapers and magazines are published. Hence, this programme meets the large number of market requirements.

Objectives

- To create employability environment for students of Urdu language and literature.
- To provide platform for aspiring students of Urdu for professional development
- To make efforts for professional enrichment of working Urdu journalists
- To meet the requirement of various organizations working in Urdu language.

Eligibility

Graduation under 10+2+3 pattern having secured at least 45% marks for general category and 40% for other categories with Urdu as one of the subjects at 10th / 12th level and having secured at least 40% marks therein. However, 50% seats shall be reserved for the candidates having graduated with Urdu as one the subject.

Note: The scheme regarding attendance and contact programme shall be the same as applicable to other Diploma programmes offered through , University of Kashmir.

Admission Fee: 6050.00

Intake Capacity: 50

Programme Duration: One Academic year comprising two semesters

Programme Structure & Marks Distribution

Semester	Code	Title of the Paper/Course	Distribution of Marks		
			Theory (Final Exam.)	Internal (continuous) Assessment Test	Total
I	DUJ-01	Tarseel Aur Awami Tarseel	80	20	100
	DUJ-02	Urdu Sahafat Ki Tareekh	80	20	100
	DUJ-03	Sahafat: Funn Aur Technique	80	20	100
	DUJ-04	Radio Nashriyaat	80	20	100
II	DUJ-05	Television Nahriyaat	80	20	100
	DUJ-06	Media Qanoon Aur Zabita Akhlaaq	80	20	100
	DUJ-07	Tarjuma Nigari	80	20	100
	DUJ-08	Project	100	00	100
	G. Total		660	140	800

Diploma in Urdu Translation(DUT)

This Centre has made many efforts to launch job oriented programmes from time to time with a view to harmonize with the changing scenario of higher education in country in general and the UT of Jammu & Kashmir in particular. In this connection, after various efforts, this Centre has been able to offer Diploma in Urdu Translation for those aspirants who want to make their career in Urdu journalism as the scope of Urdu Journalism is vast in Jammu and Kashmir as nearly 135 daily, weekly and fortnightly Urdu newspapers are publishing on this date. Urdu Translation is the demanding course for journalists of print and electronic media of Urdu. Door Darshan Kendra Srinagar, Radio Kashmir, News18 Urdu, Gulistan News etc. are always in need of professional and trained translators. Similarly, Srinagar is the major house of Urdu newspaper in India where large number of daily, weekly, fortnightly and monthly newspapers and magazines are published. Hence, this programme meets the large number of market requirements. Moreover, translators are needed for various online platforms .

Objectives

- To create employability environment for students of Urdu language and literature.
- To provide platform for aspiring students of Urdu for professional development
- To make efforts for professional enrichment of working Urdu journalists
- To meet the requirement of various organizations working in Urdu language.

Eligibility

Graduation under 10+2+3 pattern having secured at least 45% marks for general category and 40% for other categories with Urdu as one of the subjects at 10th/ 12th level and having secured at least 40% marks therein. However, 50% seats shall be reserved for the candidates having graduated with Urdu as one the subject.

Note: The scheme regarding attendance and contact programme shall be the same as applicable to other Diploma programmes offered through , University of Kashmir.

Admission Fee: 6050.00

Intake Capacity: 50

Programme Duration: One Academic year comprising two semesters

Programme Structure & Marks Distribution

S. No.	Course Code	Title of Course	Max. Marks
1	DUT-101	Tarjuma ke Usool wa Nazariyat	100
2	DUT-103	Urdu Zaban aur Tarjume ki Zaroorat	100
3	DUT-104	Urdu mai Tarjuma Nigari ki Rawayet	100
4	DUT-105	Aqli Tarjuma	100
5	DUT-106	Marchini Tarjuma	100
6	DUT-107	Tarjuma ka Project	100

Diploma in Consumer Laws and Practice (DCLP)

Consumer considerations and their protection are very old concepts, but in the last decade there has been a significant development in this branch of law. Globalization of trade, market-dominated economy, information revolution and emergence of e-commerce has further enhanced this process. A greater importance has been assigned to consumer law at global basis. All these factors have increased more scope for teaching, training, research and advocacy for creating a consumer friendly regulatory framework. The Legal Framework for consumer protection and regulation has also undergone a substantial change to comply with the international norms. The subject has received tremendous importance among the contemporary legal fraternity in India. The legal experts are emphasizing on the need for teaching consumer law very seriously to present generation law students, employed and unemployed professional, civil society members, businessmen as well as consumers for making them equipped to handle issues relating to this branch of law. In this background the present course will aim to introduce the aspirants of the course to the existing law and practice relating to consumer protection.

Objectives

- Students will have a comprehensive understanding about the existing laws on consumer protection in India.
- Students will be conversant with major international instruments on consumer protection
- Students will be aware of the basic procedures for handling consumer disputes and complaints.
- Students will be able to appreciate the emerging questions and policy issues in consumer law for research.

Eligibility

The admission shall be open for all such desirous persons who have obtained Bachelor's Degree in any discipline as recognized by this University.

Paper/Course No.	Course Code	Course Title	Theory	Internal/ Continuous Assessment Tests
1	DCLPP -21101	Legislative Frame Work on Consumer Protection in India	80	20
2	DCLP -21102	Consumer Rights and Limitations in Grievance Redressal Mechanism	80	20
3	DCLP -21103	Consumer Services and Liabilities.	80	20
4.	DCLP -21201	Consumer Dispute Redressal Agencies.	80	20
5.	DCLP-21202	Project	80	20
6.	DCLP -21203	Assignments	100	-

Programme Structure and Distribution of Marks

Graduation in (Arts / Science / Commerce / Engineering / Agriculture/Forestry /Medicine / Pharmacy)/or Graduate in any other discipline having secured at least 45% marks for general category and 40% for other categories.LL.B, B.A.LL.B, LL.B (Academic) having secured at least 45% marks for general category and 40% for other categories.

Duration: One Academic year

Intake: 50 Seats

Admission Procedure: Admission will be granted on the basis of merit obtained by a candidate in the qualifying examination. Admission will remain valid for 4 years for completion from the date of admission.

Certificate Course in Kashmiri (CCK)

Programme Structure

This Programme provides a comprehensive knowledge to the learners about the basic aspect of Kashmiri Language.

Paper Code	Title	Maximum Marks
CK-01	Language Skills	100
CK-03	Translation	50
CK-02	Grammar and Composition	100
CK-04	Viva-Voce	50
Total Marks		300

Eligibility

Candidate seeking admission to Certificate Course in Kashmiri must have passed 12th Class recognized Board/Institution or any examination recognized by the University of Kashmir as equivalent thereto having secured at least 45% marks for general category and 40% for other categories.

Programme Fee: 3000

Programme Duration: Six Months

Intake Capacity: 200

PROGRAMME ADMINISTRATION

The main components of the programme administration shall comprise of self-learning print material, assignments, personal contact programmes, optional contact programmes, extension lectures, individual/group counseling and multimedia programmes.

Self-Learning Material (SLM): The students shall be provided with the quality self-learning print material and other relevant reading material well in advance. In addition, coordinators regularly upload e-tutorials (summarized version) in the form of supplementary reading material.

Personal Contact Programmes: The personal contact programmes shall extend over a period of around 30 to 40 working days in each academic year divided into two phases of equal duration. The first contact programme shall be conducted at the beginning of the session and the other before the final examination. The students are expected to come prepared in the class in order to discuss their academic problems. During the counseling sessions students can seek clarifications regarding the print material and other related difficulties through face to face interaction with faculty. Keeping in view the demands of access, equity, quality and affordability, the Centre also conducts PCP in a hybrid mode (online and face-to-face).

Special Contact Programme: As and when need arises, the Centre may organize, Optional Contact Programme for at least ten days for the benefit of the students

Extension Lectures

The Centre organizes extension lectures on current trends in education by eminent scholars of national repute from time to time. The Centre has launched a scheme “Lectures on Demand” in which sufficient number of students of a particular programme submits an application to the Director for organizing lectures on various particular topics.

Academic and Career Counseling and Guidance

The Students can visit Centre and seek individual guidance and counseling from concerned coordinator/faculty. Besides, students can seek guidance from counselors engaged by the Centre in various programmes. Various online pedagogical tools are also used for providing guidance and counseling.

Multi-Media Programmes

The Centre organizes various multi-media programmes on different subjects from time to time about which students are informed well in advance. In collaboration with Electronic Multimedia Research Centre (EMMRC), University of Kashmir & IGNOU, the Centre has procured a rich collection of multimedia tools which supplement the self-learning print material.

Continuous and Comprehensive Evaluation Schemes (CCS)

The performance of students is evaluated on the basis of Internal Assessment (to be conducted in any convenient mode as may be decided by the concerned subject teacher as per the convenience of students). However, it may be noted that any candidate failing to qualify the internal assessment is not eligible to appear in the final examination. At the end of each academic session students are required to appear in annual examination conducted by the Controller of Examinations. In addition to the result gazettes, the result notifications are also uploaded on the website of the examination wing of university of Kashmir: www.kashmiruniversity.net

Workshop Activities

The Centre organizes various National workshops for the capacity building of the faculty working in Open & Distance Learning mode. This exercise sensitizes the resource personnel regarding the new trends and approaches in open and distance learning.

Enrollment Number

Candidates selected for admission are assigned an enrolment number which must be quoted by the candidates in all communications with the Centre.



STUDENT SUPPORT SERVICES

Website

The Centre has its own website <http://www.ddeku.edu.in> hosted on the University's own server. Syllabus, Notices, Registration & Admission Forms, Results and other vital information is floated on the website. The complete database of each student is maintained.

Library

The Centre has a well-equipped library having up-to-date reference material, text books and journals on the various programmes offered by the Centre. The library support services cater to the needs of teaching faculty, resource personnel and students enrolled with the Centre. The Centre has created a Career Corner in the library which is equipped with general awareness books that help our students to prepare them for various competitive examinations like NET/SET/KAS & IAS. Some of the books in the library are supplemented with CD's. The library has been linked with <http://www.egyankosh.ac.in>, the biggest source of open-access knowledge resources.

Information & Communication Technology (ICT)

The Centre is fully computerized with latest Information and Communication Technology (ICT). The students enrolled with the Centre, can use the ICT facilities provided by the Centre at its headquarters and as can avail the facility like online Submission of Forms, Downloading of Results at IT Centers located in various Degree Colleges of the Valley.

Audio Visual Lab

The Centre is developing its own A/V lab with various types of electronic and IT gadgets to supplement the print materials. It has been recently equipped with ICT backed-interactive-boards. The distance learner grasps some concepts/ideas given in visual form more clearly with the help of this facility. The learners may also have the satisfaction of learning through media mix that sustains their motivation in the programme. Efforts are on to equip the lab with latest audio-visual facilities, important Educational CD procured from National Universities is available in A.V Lab.

Conference / Seminar Hall

The Centre has a spacious conference hall equipped with the UT-of-the-art facilities wherein the presentation capabilities of the students are developed and enhanced through conferences, seminars, group discussions etc. The hall is equipped with modern communication aids like electronic board, overhead projectors, LCD projectors, wide screen TV's, and central audio system to conduct conferences, seminars and workshops in an academic ambience.

Centre for Internal Quality Assurance (CIQA)

In tune with its pursuit of mission through a continual process of introspection, analysis, integration, innovation and improvement the Centre has effective and functional Centre for Internal Quality Assurance (CIQA)) as envisaged by ODL Guidelines. The feedback on various curricular and co-curricular activities can be generated from the primary stake holders (students of CDOE.) either on online feedback forum of University website or on the prescribed format available in the departmental library. In our quest for excellence, the CIQA seeks cooperation of all stake holders, particularly our students in identifying strengths and weakness in the programme administration.

Enquiry Cell

The Centre has established an enquiry cell at its headquarter on the campus. The students can seek any information regarding our programmes / activities by contacting the officials of the Cell contact No: 0194-2145742, 0194-2145743 and 0194-2272254 or can personally visit the enquiry cell on any working day.

Social Activities

In order to infuse the spirit of caring and sharing, various social activities are organized by the Centre for the benefit of the distance learners. The Centre also encourages distance learners to participate in Seminars, Debates, Workshops and Social Service activities. The students are encouraged to write articles and submit it in the office of Dean Students Welfare for publication in the annual magazine “GULALA”.

Grievance Redressal Cell

The Centre has established a fast track mechanism for redressal of grievances/suggestions of the students. The students can register their genuine grievances in the office of the cell personally or by visiting this address <https://egov.uok.edu.in/feedbackforum/> for registration of their grievance.

	<h2>Sports & Cultural Activities</h2>	
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The Centre has started various sports activities to foster the spirit of adventure, discipline and team spirit among the students. The Centre in collaboration with Directorate of Physical Education, University of Kashmir has been organizing various sports and cultural activities in which various students of the Centre participate and prizes are distributed among the winners.

	<h2>Learner Support Centers</h2>	
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In order to provide individualized support services to its learners, the Centre has envisaged a strong network of study-cum-information centers located at district Headquarters. At the study centers, the learners can interact with academic counselors and other learners, watch/ listen to audio/ video cassettes. They also interact with the concerned liaison officers for necessary relevant information pertaining to their programme. The study centers have been established with necessary infrastructural facilities in the form of textbooks, audio-video cassettes and other related electronic equipment. These Study Centers have linked with IT Centers located in Degree Colleges of the Valley.

The Centre has envisaged a strong network of study cum information centers at district headquarters.

1. LSC: Govt. Degree College, Kargil	2. LSC: Govt. Degree College, Pulwama
3. LSC: Govt. Degree College, Shopian	4. LSC: District Institute of Education & Training, Leh
5. LSC: Sheikh ul Alam Memorial Degree College, Budgam	6. LSC: North Campus, University of Kashmir, Delina, Baramulla
7. LSC: Govt. Degree College, Charar-i-Sharief	8. LSC: Govt. Degree College, Handwara
9. LSC: Govt. Degree College, Kupwara	10. LSC: Boys Higher Secondary School, Bandipora
11. LSC: Govt. Degree College, Tral	12. LSC: South Campus, University of Kashmir, Anantnag
13. LSC: Institute of Advanced Studies in Education (Erstwhile Govt. College of Education), M.A. Road	14. LSC Govt. Degree College, Ganderbal
15. REGIONAL CENTRE FOR DISTANCE LEARNING, , University of Kashmir, Bhatthindi, Jammu	

PUBLICATIONS

The Centre publishes two annual Journals namely "The Communications" and "Tarseel" (UGC-Care listed) with ISSN numbers devoted to the best practices in open and distance learning. Besides, the Centre publishes a newsletter for the benefit of the distance learners.

Core Faculty

The Centre has a team of qualified, competent and dedicated faculty. The faculty members are well versed with the experience in the field of open and distance learning mode.

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contd.....

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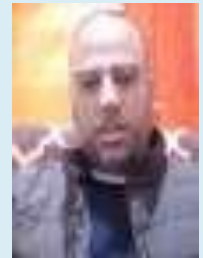


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Adjunct faculty

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Area of Specialization:

- (i) Islamic Tasawwuf (Sufism/Mysticism)
- (ii) Islamic Ethics
- (iii) Da'wah and its Practices
- (ii) (iv) Kashmir History (Medieval period)
- (v) Research Methodology
- (vi) Islam and Science
- (vii) History of India (Medieval Period)

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